

LONGSTANTON PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING

**You are summoned to attend the Parish Council Annual Meeting
to be held in the Village Institute, High Street, Longstanton on
Monday 12th May 2008 at 7.30pm.
Public and Press are welcome to attend.**

AGENDA

1. Chairman's Introduction
2. All Members - Signing of Declaration of Acceptance of Office.
3. Election of Chairman
4. Declaration of Acceptance of Office – Chairman.
5. Election of Vice Chairman.
6. Declarations of Interests

7. To receive and approve the Asset Register of Parish Council Property.

- 8. To appoint Community Representatives –**
 - a) Police Liaison
 - b) Parish Paths
 - c) Oakington Immigration Removal Centre
 - d) Minor Works
 - e) Sports and Social Club
 - f) Tree Warden
 - g) Burial Ground
 - h) Planning Applications
 - i) Staff Liaison
 - j) To appoint representatives to other community services

- 9. To appoint External Representatives to:**
 - a) Joint Parishes Group
 - b) Guided Busway Forum
 - c) Police Neighbourhood Panel
 - d) Northstowe Stakeholders
 - e) To appoint representatives to other external bodies.

- 10. To appoint members to Working Parties:**
 - a) Home Farm
 - b) Northstowe
 - c) Community Centre
 - d) Feast Day
 - e) Developers Liaison

11. To appoint the Responsible Financial Officer.

12. To confirm minutes of the Ordinary Parish Council Meeting 14th April 2008
13. Matters Arising from the Minutes of 14th April 2008.

14. To confirm minutes of an Extra-ordinary Parish Council Meeting 30th April 2008.
15. Matters Arising from the Minutes of 30th April 2008.
16. To agree the dates and times of Ordinary Parish Council Meetings for the Year 2008/9.
17. To receive reports from:
 - a) CCC – County Cllr.S Johnstone
 - b) SCDC – District Cllr. A.Riley
18. To agree upon a letter of request to SCDC on the Parish Council becoming a Trustee of the Northstowe Conservation Areas
19. To consider Cricket Club request to place storage shed 20'x 8'x8.5 on the recreation ground.
20. Finance –
 - Balance of Accounts at 30th April 2008 –
 - a) Reserve Account Balance £76,146.67
 - b) Current Account Balance £ 500.00
 - c) To authorise payment of cheques:

G.Lovell – Repair to cemetery path.	£ 90.98
W.Rostgarrd-Sellwood Salary(5 weeks)	£ 351.15
W.Sellwood Expenses/reimbursement	£ 61.87
Connections Bus Project Jan-March 2008	£ 859.10
Local Council Review Subscription	£ 30.00
Longstanton Grasshoppers Cricket Club	£ 400.00
SCDC – Rates for the Cemetery 2008/9	£ 48.17
Glen Lovell – Litter Collection April	£ 130.00
P.Haywood Salary (5 weeks)	£1396.25
P.Haywood Expenses/reimbursement	£ 115.54
S.F.Wright quarterly Burial Grd Maintenance	£ 425.94
S.F & DJ Wright (Brookfield Groundcare). Paths.	£ 540.00
SF & DJ Wright (Brookfield Groundcare) Playground	£ 90.00
21. Amendment to the Parish Council Bank Mandate – signatories to be removed and added.
22. Proposal to increase the Youth Project budget by £1000.00 from the Parish Plan Budget to cover the mobile bus project to the end of the financial year.
23. Proposal to provide cycle racks in designated areas funded from the Parish Plan budget. 2 x 3 berth set per location estimated cost £720 plus fitting.
24. To approve invitation to the June 9th PC Meeting of Alan Webb (Project Manager) of The Bus Connections Project.

25. To approve the location of a Parish Paths Interpretation Board supplied by the CCC Rights of Way Access Project (Peter Duthie).
26. Response to the proposed O2 installation at Longstanton. Letter from Mr. David Williamson-Jones of Savills.
27. Recommended response to the East of England Regional Assembly on the Regional Spatial Strategy single issue review: Planning for Gypsy & Traveller Accommodation in the East of England. – Cllr. Close.
28. Correspondence received:
 - a) Cambridge City Council – Database Consultation.
 - b) Cambridge Horizons - Water Cycle Strategy Stakeholder Workshop
 - c) Connections Bus Project Report.
 - d) CPALC Meeting Agenda 5th June 2008
 - e) CCC – Guided Busway Update.
 - f) CCC – Longstanton Western Bypass
 - g) Campaign to Protect Rural England – AGM 19th May
 - h) CPALC – Newsletter
 - i) Andrew Lansley MP – Longstanton Bypass.
 - j) SCDC (Ms.C.Campbell) email and copy letter from SCDC to Persimmon re: the Village Green.
29. To comment/response to email received from Mr. Krippner of Nelson Crescent, re: The Village Green.
30. Hatton Park School – request for event donation at the School Summer Fun Day.
31. Matters for Consideration at next Meeting 9th June 2008
Presentation of 2007/8 accounts – Parish Clerk
End of Year Returns – Inland Revenue – Parish Clerk
32. Date of the next ordinary Parish Council Meeting Monday 9th June 2008, 7.30pm at the Village Institute.
33. Close of Meeting.

Pauline Haywood
Parish Clerk
7th May 2008