

## Longstanton Parish Council

You are summoned to attend an Ordinary Meeting of the Parish Council to be held on Monday 8<sup>th</sup> September 2008 at 7.30pm at the Village Institute, High Street, Longstanton.

### Public Forum

Prior to commencement of the meeting from 7.15pm to 7.30pm members of the public and press are invited to put questions to the Council relating to items listed on the agenda.

### AGENDA

1. Apologies for absence.
2. Declarations of Interests.
3. Minutes of Extra Ordinary PC Meeting 24<sup>th</sup> July 2008.
4. Matters arising from Minutes of 24<sup>th</sup> July 2008.
5. Minutes of Ordinary PC Meeting 11<sup>th</sup> August 2008.
6. Matters arising from Minutes of 11<sup>th</sup> August 2008.
  
7. Longstanton Bypass - Progress Report by guest speaker Mr. A.Alexander, CCC- Project Manager.
  
8. Reports from Councillors/Representatives/Working Parties-
  - a) CCC- County Councillor Shona Johnstone.
  - b) SCDC - District Councillor Alex Riley
  - c) Police Liaison - Cllr. Kessell  
Neighbourhood Panel Notes.
  - d) Parish Paths - Cllr Ballard.  
Installation of gates to Wilsons Road & Footpath 6.
  
  - e) Immigration Removal Centre - Cllr. Close.
  - f) Minor Works - Cllr. Yarrow
  - g) Sports & Social Club- Cllrs. Close & Truran  
To consider permitting Village Cars Football Club use of the Recreation Ground for training and matches for 2008/9.  
Fire Risk Assessment 2008.
  
  - h) Burial Ground - Cllr. Johnston
  - i) Staff Liaison - Cllr. Cartwright.
  - j) Tree Warden- Cllr. Johnston
  - k) Parish Website- Cllr. Close
  - l) Home Farm Working Party- Cllr. Tucker  
Official naming and speed limit of the Haul Road.  
Village Green lighting complaint.  
Central Open Space.
  
  - m) Northstowe WP- Cllr. Grace  
To consider Longstanton/Northstowe boundaries review letter to SCDC.
  
  - n) Developers Liaison WP- Cllr. Yarrow
  - o) Community Centre WP- Cllr. Cartwright.

p) Feast Day WP-	Cllr. Johnston
q) Longstanton Life-	Cllr. Close
r) Joint Parishes Action Group-	Cllr. Grace.
s) Guided Busway-	Cllr. Truran.
t) Gypsy & Travellers EiP -	Cllr. Close.

9. Planning Applications – Cllr. Kessell.  
S/1419/08/F – Garage - 31 High Street.

Planning matters for information only –  
S/1098/08/F – The Mount, Station Road, permission granted for change of use from storage (B8) to light industrial (B1(c)).

10. Finance –

Balance of Accounts at 31<sup>st</sup> August 2008.  
Reserve Account: Not available at time of posting.  
Current Account: Not available at time of posting.

Income received August 2008.

LSSC quarterly rent Aug – October 2008	£ 750.00
Allianz Insurance – part payment of claim.	£ 610.00

Cheques presented for approval and signature –

W.Sellwood – pay	£ 377.14
W.Sellwood Expenses	£ 65.61
P.Haywood Salary	£1296.10
P.Haywood – Clerks expenses	£ 63.00
P.Haywood – reimbursement expenses.	£ 53.86
B.Johnston – Feast Day cash Float	£ 40.00
SF & DJ Wright- Brookfield Groundcare – Playground Maintenance	£ 90.00
SF & DJ Wright - Brookfield Groundcare- Paths Maintenance	£ 540.00
SF & DJ Wright- Brookfield Groundcare – Cemetery Maintenance	£ 260.00
Just Marquees – Feast Day	£ 260.00
Cambridge Entertainments & Leisure Ltd.- Feast Day	£ 275.00
Cambridge Party Bouncers – Feast Day	£ 199.75
Longstanton Village Institute - Hall Hire & Rent.	£ 464.00
B.Johnston reimbursement for 2 x marquees – Feast Day	£ 162.35
Inland Revenue Tax & NI	£ 635.32
Connections Bus Project 10 visits April 24 <sup>th</sup> – July 14 <sup>th</sup>	£ 893.90

11. To consider changing the Parish Council Bank from Natwest to Royal Bank of Scotland.

12. Risk Assessments – Parish Assets – Cllr. K Truran.

13. Annington Developments Ltd. Request to meet with Parish Councillors to discuss planning proposals prior to submission to the Planning Authority (Email).

14. To consider applying for dispensation, as all Parish Councillors are Trustees of the Village Institute Charity. The Parish Council needs to consider matters relating to the Village Institute Charity. Forms and examples circulated.
15. Correspondence –
  - a) SCDC- Northstowe Community Update Meeting.
  - b) SCDC- Proposed closure of phone pay box.
  - c) Cambridgeshire LINK – introduction and leaflets.
  - d) CCC- Countryside Access Team Report 2007/8.
  - e) SCDC- Notes of South Cambs Speeding & Traffic Summit.
  - f) SCDC- copy letter permission for removal of trees at Brookfield Farm.
  - g) Cambridgeshire Constabulary – Police presence on Remembrance Sunday.
  - h) NALC-Media Release re: Commitment to local communities.
  - i) Carillion WSP – advising acting as agent to Highways Agency Area 8.
16. Matters for consideration at the next meeting.
17. Date of the next Ordinary Parish Council Meeting – 13<sup>th</sup> October 2008.
18. Close of Meeting.

Pauline Haywood  
Parish Clerk  
Longstanton Parish Council  
3<sup>rd</sup> September 2008