

## Longstanton Parish Council

You are summoned to attend an Ordinary Meeting of the Parish Council to be held on Monday 9<sup>th</sup> June 2008 at 7.30 at the Village Institute, High Street, Longstanton.

### **Public Forum**

Prior to commencement of the meeting from 7.15pm to 7.30pm members of the public and press are invited to put questions to the Council relating to items listed on the agenda.

### **AGENDA**

1. Apologies for absence.
2. Declarations of Interests.
3. Minutes of the Annual Parish Council Meeting of 12<sup>th</sup> May 2008.
4. Matters arising from the minutes of 12<sup>th</sup> May 2008.
5. Minutes of an Extra-Ordinary Parish Council Meeting 19<sup>th</sup> May 2008.
6. Matters arising from the minutes of 19<sup>th</sup> May 2008.
7. Minutes of an Extra-Ordinary Meeting of 2<sup>nd</sup> June 2008 (Exclusion of the public & press under The Public Bodies (admission to meetings) Act 1960)
8. Matters arising from the minutes of 2<sup>nd</sup> June 2008.
  
9. The Bus Connections Project – guest speakers Chairman, Paul Manser and Alan Webb, Project Manager.
  
10. Reports from Councillors /Working Parties / Representatives:
  - a) CCC - County Cllr. Shona Johnston.
  - b) SCDC - District Cllr. Alex Riley.
  - c) Police Liaison - Cllr. Kessell.
  - d) Parish Paths - Cllr. Ballard.
  - e) Immigration Removal Centre- Cllr. Close.
  - f) Minor Works- Cllr. Yarrow.
  - g) Sports & Social Club- Cllr. Close.
  - h) Burial Ground- Cllr. Johnston.
  - i) Staff Liaison- Cllr. Cartwright.
  - j) Tree Warden - Cllr. Johnston.
  - k) Parish Website- Cllr. Close
  - l) Home Farm Working Party- Cllr Grace
  - m)Northstowe Working Party- Cllr. Grace
  - n) Developers Liaison Working Party- Cllr.Yarrow
  - o)Community Centre Working Party- Cllr. Tucker
  - p) Feast Day Working Party- Cllr. Johnston.
  - q) To appoint a LSL representative.
  
11. Planning Matters - Cllrs.Kessell & Grace
  - S/0878/08/F – Conservatory, Avalon Station Road.
  - S/0866/08/F – Extension, New Close Farm, Bar Road.
  - S/0638/08/F – New Access Roadway, Digital Park, Station Road.

**For information:**

S/0483/08/F – 6 Stephenson's Road, Conservatory. Permission granted.

S/0547/08/A – 34 High Street, display of signs. Consent given.

S/0480/08/F – 18 Ladywalk, Extension. Permission granted.

12. Tree Work applications - Cllr. Johnston

C/11/40/067 – Long Lane, T51, as per decay detection report.

C/11/40/067- 45 St Michaels, Sycamore tree.

13. Finance –

a) Approval of Accounts Summary Receipts and Payments Account for year ending 31<sup>st</sup> March 2008.

b) To agree audit statements and signing of 2007/8 Audit Return.

For information: Public inspection period (as per Audit Regulations) commenced on 3<sup>rd</sup> June for 20 days. Notice posted 20<sup>th</sup> May 2008.

c) Balance of Accounts at 31<sup>st</sup> May 2008. Bank Statements not received at time of posting.

d) Insurance Claim – Impact damage to a memorial bench situated at The Dale. Claim submitted for replacement 30<sup>th</sup> May 2008.

Total claim £863.62.

Awaiting confirmation from our Insurers to proceed.

e) Cheques for approval and signature:

a) Staples Stationery	£ 167.62
b) Friends of Hatton Park School PTA s137	£ 100.00 (PCM 12/05/08)
c) Glen Lovell – Office keys	£ 76.11
d) Playsafety Ltd (ROSPA)	£ 88.13
e) Village Institute (Hall hire & Office rent)	£ 496.00
f) W.Sellwood salary	£ 257.35
g) W.Sellwood expenses	£ 28.65
h) Brookfield Groundcare (Playground)	£ 90.00
i) Brookfield Groundcare (Cemetery)	£ 260.00
j) Inland Revenue	£ 545.84
k) P.Haywood salary	£ 1118.06
l) P.Haywood expenses	£ 21.87
m) P.Haywood reimbursement expenses	£ 152.29
n) G.Lovell – Litter collection May	£ 130.00.

14. Parish Council debate, in the Parish Action Plan context, what can be done to improve road surface and road drainage, poor sidewalk conditions, poor cycling provisions, poor lighting provisions at Woodside/St Michaels? (As per minutes of 14<sup>th</sup> April 2008).

15. Approval of letter to Peter Duthie, Rights of Way Project – Cllr. Grace.

16. Playground ROSPA report.

17. Letter from Mr.D.McMillan of Nelson Crescent re: Lighting.

18. To consider Parish Council Member's application for a dispensation from the Standards Committee of South Cambridgeshire District Council. (s81 LGA 2000).
19. The Planning Inspectorate – RSS: Planning for Gypsy and Traveller Accommodation in the East of England.  
To consider appointing an external body representative and /or attendance at the Preliminary Meeting on 25<sup>th</sup> July 2008 in Letchworth.
20. SCDC – Review of Street Trading Consent. To consider response to questionnaire.
21. Proposals for a review of the boundary between South Cambridgeshire District Council and Cambridge City Council – Consultation with the parishes within South Cambridgeshire. Response by 27<sup>th</sup> June 2008.
22. Correspondence:
  - a) Letter from Andrew Lansley re: Longstanton bypass.
  - b) Email from R.Valentine re: Sports & Social Club
  - c) SCDC – Draft Homeless Strategy (attachments sent by email to PC)
  - d) SCDC – Children's and Young People's Participation Event 28<sup>th</sup> June 2008 at Cambourne.
  - e) CCC – Cambridge City Signage Consultation.
  - f) Neighbourhood Policing Profile Update May 2008.
  - g) NATS – proposed changes to Airspace.
  - h) SCDC – An eco-town in South Cambridgeshire? A summary for Parish Councils.
  - i) CEN /Cambridge Water – Photographic competition.
  - j) CPALC - Local Councils Liaison Committee Minutes.
  - k) SCDC – copy letters sent to and from Persimmon Homes Ltd.
  - l) SCDC - Consultation documents re: N.W Cambridge Submission draft Area Action Plan. 6 week consultation 19<sup>th</sup> May to 30<sup>th</sup> June 2008.
  - m) Oakington Immigration Reception Centre 2007 Annual Report and Press Release.
  - n) Andrew Lansley – copy letters re: overnight parking facilities.
  - o) District Cllr. A. Riley – copy emails re: traffic control.
  - p) CCC – notice of temporary traffic management.
  - q) SCDC (Julie Ayre) – S/7006/07/0 – Outline Planning Application for the new town of Northstowe.
  - r) SCDC - Parish Council Monthly Update.
23. Matters for consideration at the next Parish Council Meeting.
24. Meeting Dates –  
Next Ordinary Parish Council Meeting – 14<sup>th</sup> July 2008.
25. Close of meeting.

Pauline Haywood  
Parish Clerk  
5<sup>th</sup> June 2008.

