

## LONGSTANTON PARISH COUNCIL

You are summoned to attend the next Ordinary Parish Council Meeting to be held on Monday 10<sup>th</sup> December 2007 at 7.30pm at the Village Institute, High Street, Longstanton.

### Public Forum

**Prior to commencement of the meeting from 7.15pm to 7.30pm members of the public and press are invited to put questions to the Council relating to items listed on the agenda.**

### AGENDA

1. Apologies
2. Declarations of Interests.
3. Minutes of the Parish Council Meeting 12<sup>th</sup> November 2007
4. Matters Arising from Minutes of 12<sup>th</sup> November 2007.
5. Minutes of the Extra-Ordinary Parish Council Meeting 27<sup>th</sup> November 2007.
6. Matters Arising from Minutes of 27<sup>th</sup> November 2007.
  
7. Reports from Committees/Representatives/Trustees:
  - a) CCC – C.Clr.Shona Johnstone
  - b) SCDC - D.Clr Alex Riley
  - c) Police Matters - Cllr.A.Kessell
  - d) Sports & Social Club - Cllr.D.Bull
  - e) Immigration Centre - Cllr.F.Close
  - f) Parish Plan Cllr. Close
  - g) Joint Parishes Group Cllr.Grace
  - h) Minor Works - Cllr.M.Yarrow
  - i) Tree Warden - Cllr.B.Johnston
  - j) Parish Paths- Cllr.Tucker
  - k) Burial Ground - Cllr.Johnston
  - l) Home Farm Working Party - Cllr.Grace
  - m) Northstowe Working Party - Cllr. Grace
  
8. Planning Matters -

S/2135/07/F 51 St Michaels – Extension

Planning for information only –  
S/1774/07/F 1 Woodside – Fence and Gate- permission granted.  
S/1869/07/F 78 High Street – Extension- permission granted.  
APP/W0530/A/07 -20 Thatchers Wood proposed development of 4 bed house  
Appeal Decision – dismissed.

C/11/17/067/02  
Tree Works – 27 Ladywalk –Remove Laburnum and reduce Field Maple.

9. Finance –
- Bank Statement balance at 30<sup>th</sup> November 2007 (not available at time of posting)
- Cheques for approval and signature –
- |   |                           |
|---|---------------------------|
| CCC – Street Lighting 2007/8                          | £1404.04                  |
| SCDC Tree/Hedge pack                                  | £ 62.50 (signed 12/11/07) |
| Signwork Ltd – signs as per quote 9/10/07             | £ 707.94                  |
| Signwork Ltd - office door sign and damage repair     | £ 164.50                  |
| Central Books (Guide to Planning for Parish Councils) | £ 21.50                   |
| GDL Services Litter collection – November             | £ 130.00                  |
| GDL Services (additional litter clearance)            | £ 20.00                   |
| Village Institute – Hall Hire Oct & Nov 2007          | £ 712.00                  |
| M.Yarrow (Travel expenses)                            | £ 16.00                   |
| W.Rostgaard-Sellwood – pay/expenses Nov.              | £ 275.86                  |
| P.Haywood pay/expenses Nov.                           | £1215.60                  |
| Inland Revenue – Tax & NI November                    | £ 449.40                  |
10. Request - £30 for Christmas Sing-a-long in the Dale planned for 21<sup>st</sup> Dec.
11. Clerk's Annual Leave Request – 24<sup>th</sup> Dec/27<sup>th</sup> Dec/28<sup>th</sup> Dec & 31<sup>st</sup> Dec.  
4 days. Last working day 21<sup>st</sup> December 2007 returning 2<sup>nd</sup> January 2008.
12. Councillors evening Surgery – Cllr. Yarrow  
Proposal - hold a Councillor Surgery in the Parish Office, one evening per month.
13. Parish Office expansion.
14. Budget/Precept 2008/9 – Parish Council to consider the proposed Budget and to agree the Parish Precept for 2008/9.  
Documents – 1) 2007/8 expenditure against Budget at 12<sup>th</sup> November 2007.  
2) Projected expenditure at 31<sup>st</sup> March 2007.  
3) Projected Budget 2008/9 – proposed Precept 2008/9.
15. Request from the Responsible Financial Officer for approval to pay basic salaries by standing order.
16. Longstanton Bowls Club letter re: £250 grant request for shed extension.
17. Hattons Park – Cllr. Yarrow
- a) Residents petition concerning parking.
  - b) Road Surface
  - c) Damaged pavement.
18. Swavesey Village College Questionnaire/comments on change of status to a Trust School.
19. To agree Parish Council support to Longstanton & District Heritage Society in their work creating archival records.

20. Correspondence received –

- a) SCDC notice for collection of the Northstowe Planning Applications.
- b) GO-East – Notice of proposed changes.
- c) GO-East Consultation on the assessment of the EEP under the European Habitats Directive and the Secretary of State’s further proposed changes.
- d) SCDC – Northstowe Planning Application Strategy (emailed to PC)
- e) SCDC – Northstowe Members Briefing – Topic: WASTE 2pm 11<sup>th</sup> December.
- f) EACH – Letter of thanks for funds raised at the Village Feast Day.
- g) Standards Committee Newsletter.
- h) Andrew Lansley MP – copy letter re: A14 Ellington to Fen Ditton.
- i) Cambridge Local Access Forum – Notice of Meetings.
- j) LSSC – Smoking Shelter.
- k) Village Institute closure over Christmas Holiday.
- l) Mrs E.Kides – copy letter re: Park & Ride.

21. Date of the next Ordinary Parish Council Meeting- Monday 14<sup>th</sup> January 2008.

22. Matters for consideration at the next meeting.

23. Close of Meeting.

Pauline Haywood  
Parish Clerk  
5<sup>th</sup> December 2007.