

LONGSTANTON PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING

Annual Parish Council Meeting
to be held in the Village Institute, High Street, Longstanton on
Monday 11th May 2009 at 7.30pm.

Members of the Public and Press are welcome to attend.

Prior to commencement of the meeting from 7.15pm to 7.30pm members of the public and press are invited to put questions and comments to the Council relating to items listed on the agenda.

AGENDA

1. Apologies for absence.
2. Election of Chairman.
3. Declaration of Acceptance of Office – Chairman.
4. Election of Vice Chairman.
5. Declarations of Interests

6. To receive and approve the Asset Register of Parish Council Property.

- 7. To appoint Community Representatives –**
 - a) Police Liaison
 - b) Parish Paths
 - c) Oakington Immigration Removal Centre
 - d) Minor Works
 - e) Sports and Social Club (2009 Meeting dates supplied).
 - f) Tree Warden
 - g) Burial Ground
 - h) Planning Applications
 - i) Risk Assessments
 - j) Website Gatekeeper
 - k) Longstanton Life
 - l) Recreation Ground Liaison
 - m) Bridges Inspector (email from A. Stimson 1st May refers).
 - n) To appoint representatives to other community services

- 8. To appoint External Representatives to:**
 - a) Joint Parishes Group
 - b) Guided Busway Forum
 - c) Police Neighbourhood Panel
 - d) Northstowe Stakeholders
 - e) (Potential) Green Separation & Conservation Trust (SCDC email 27/4/09 refers).
 - f) To appoint representatives to other external bodies.

- 9. To appoint members to Working Parties and Committees:**
 - a) Home Farm WP
 - b) Northstowe WP
 - c) Recreation & Amenities WP (Community Centre WP) or Committee.
 - d) Feast Day WP or Committee.

- e) Developers Liaison WP
 - f) Village Institute Fundraising Committee.
 - g) To appoint other working parties or committees.
10. To appoint the Responsible Financial Officer.
 11. To appoint the Internal Auditor, Mr S.Wilson, 2009/10.
 12. To approve minutes of the Ordinary Parish Council Meeting 6th April 2009.
 13. Matters Arising from the Minutes of 6th April 2009.
 14. To receive reports from:
 - a) CCC – County Cllr.S Johnstone
 - b) SCDC – District Cllr. A.Riley
 15. Planning Matters: Cllr. Grace.
 - S/0547/09/F Change of Use to Builders Merchants (relocation of existing yard), Erection of Workshop with Ancillary Parking and Landscaping. Land to the East of Lyndhurst, Station Road. Aspinalls Builders Merchants.
 - S/0082/09/F Refurbishment & Extension to existing driving range. Cambridge Golf Club, Station Road.
 - S/0638/08/F Amendment New Access Roadway, Digital Park, Station Road
For information only.
 16. To receive Parish Council accounts, agree and sign the 2008/9 Annual Return. Notice of date for the exercise of Electors Rights posted on 15th April 2009. Inspection dates commence 29th April to 28th May 2009.
 17. To receive the Village Institute 2008/9 year end accounts and Cheffins Valuers report on Village Institute Fire Insurance Valuation.
 18. To approve undertaking pursuit of a claim for loss re: Bench claim 16th May 2008.
 19. To approve Insurance renewal and cover for 2009/10 with Allianz Insurers.
 20. To adopt the Longstanton Community Engagement Strategy 2009. (Powers of Well Being).
 21. Finance –
 - Balance of Accounts at 30th April 2009 – Not available at time of posting.
 - Income received 14/4/09 – SCDC Precept £31738.50.
 - To authorise payment of cheques:
 - SLCC (publication) £ 19.50
 - VI Hall Hire (paid at LPCM 6/4/09) £ 480.00
 - Brookfield Groundcare (paid at LPCM 6/4/09) Rec.Ground £ 920.00
 - Allianz Insurance 2009/10 £1450.61
 - L.Allard (FenBridge Spit Roast, Feast Day event. £ 565.00
 - W.Rostgaard-Sellwood Pay April £ 606.09

P.Haywood Salary/expenses and reimbursements.	£1572.39
Inland Revenue Tax & NI. Inc. ENI 2008.	£1021.37
G.Lovell – Litter Collection April.	£ 130.00
Longstanton Village Institute – Hall Hire/Office rent	£ 562.50
Stationery/Fax fee	£ 93.71
Cambridge Party Bouncers-Equipment Hire Feast Day	£ 420.00
Brookfield Groundcare Village Maintenance(1 of 10)	£ 897.00

22. To consider making a Dog Control Order (brought forward from minutes, item 13, 6th April 2009) on the Recreation Ground.
23. To consider funding for:
 - a) Music Madness - funding an additional one hour of Hall hire per week x estimated 42 weeks.
 - b) Funding review - Lynne Coulstock – payment for hall hire for children’s workshop 4 times per year of 4 x 2 hour workshops.
24. Correspondence received:
 - a) Connections Bus Project Jan-April 2009 Report.
 - b) Letter from Solicitor re: Land adjoining the Recreation Ground.
 - c) SCDC – Changes to Business Rates 2009/10.
 - d) Anglian Water – response to LPC letter.
 - e) GO East – East of England RSS Gypsy and Traveller Review: decisions on the recommendations of the Examination Panel and proposed changes.
 - f) Draft Public Art Supplementary Planning Document Consultation from 14th April to 26th May 2009. Representations invited.
25. Matters for Consideration at next Meeting 8th June 2009
26. To agree meeting date for review of the LSSC lease.
27. To agree in-house training date for Powers of Well-Being.
28. Date of the next ordinary Parish Council Meeting Monday 8th June 2009, 7.30pm at the Village Institute.
29. Close of Meeting.

Pauline Haywood
 Parish Clerk
6th May 2009