

## **Longstanton Parish Council**

The Parish Clerk: Miss P.Haywood,  
The Parish Office, The Village Institute,  
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### **Ordinary Meeting of Longstanton Parish Council to be held on Monday 12<sup>th</sup> July 2010 at 7.30pm at the Parish Meeting Room, rear of the Village Institute, 24 High Street, Longstanton.**

Members of the Public and Press are welcome to attend.

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#### **AGENDA**

1. Apologies received for absence.
2. Disclosures of Interests. To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. To consider approval of Co-option of Councillor(s) – To receive candidates confidential application details. (3 vacancies).
4. Co-opted Councillor(s) to sign Declaration of Acceptance of Office (Proper Officer).
5. Members of the Public and Press are invited to make statements, comments or representations to the Parish Council on matters listed on the agenda. (10mins)
6. To approve the minutes of the Ordinary Parish Council Meeting of 14<sup>th</sup> June 2010. Minutes to be signed by the presiding Chairman.
7. Matters Arising from the minutes of 14<sup>th</sup> June 2010.
8. To receive reports from –
  - a) County Cllr. Shona Johnstone.
  - b) District Cllr. Alex Riley.
9. Planning Matters –
  - 9.1 To receive recommendations from Maintenance & Development Committee (Cllr. Harradine).
    - a. S/0945/10/F – 46 Thornhill Place – Extension
    - b. S/0888/10/F – 27 High Street – single storey rear extension.
  - 9.2 To consider Planning Applications:
    - a) S/1049/10/F – Extensions, 50 Thornhill Place
    - b) S/1072/10/F – Extensions, Hazelwell House, Bar Road
  - 9.3 For information only – A/0438/10/F Continued Use of Land as Immigration Reception Centre at former Oakington Barracks, permission granted. Subject to conditions:
    - 1) For temporary period up to 30<sup>th</sup> June 2013 or such other date, to be notified by the Local Planning Authority, whichever sooner.
    - 2) The UK Border Agency undertake to hold annual liaison meetings open to the local community and Parish Council in Longstanton for the duration of this authorised use. The first of which is to be held within three months of the grant of this planning application.
    - 3) The number of detainees at the centre shall not exceed 400.

10. Hattons Charity - To consider the appointment of a liaison representative from the Parish Council – Cllr. Harradine.

11. Finance:

a) Balance of Bank Accounts at 1<sup>st</sup> June 2010 – Current Account £500.00.  
Reserve Account £72,034.94.

b) Income received : CCC Job Fund (L.Craig) - £1173.40 (2<sup>nd</sup> payment)

c) LSSC Invoices Q2: March to May 2010 = £750.00 outstanding and Q3: June – August 2010 = £750.00 outstanding.

d) To receive expenditure against budget report for Q1 April – June 2010 inc.

e) To approve payment of cheques –

Inland Revenue Tax & NI	£1021.73
Mrs J.Fordham Pay	£ 171.12(paid 1/7/10)
W.Sellwood Pay	£ 428.41
L.Craig salary	£ 735.82(paid 1/7/10)
P.Haywood salary	£1668.36
P.Haywood expenses/reimbursements June	£ 99.84
P.Haywood (Parish Pantry acct. inc Volunteers Day)	£ 86.00
Brookfield Groundcare (Verge Maintenance)	£ 800.00
Brookfield Groundcare Contract 4 of 10	£ 916.50
GDL Services –litter collection June and installing bins	£ 185.00
Longstanton Village Institute – misdirected payment	£ 53.50
ASL photocopier quarterly service charge.	£ 64.80
ASL photocopier quarterly meterage.	£ 1.46
SLCC Finance update course – Clerk 5/7/10	£ 111.62
PC Business Call – computer Antivirus 2010/11	£ 25.00
CPALC – Power of Well Being 2009 (no invoice received)	£ 25.00
SCDC Licence Fee (Pavilion)	£ 190.00

12. To receive and consider a letter and draft surrender document from Tee Lorimer Solicitors – Alastair Lorimer, regarding LSSC Lease Surrender.

13. To consider adoption of draft Sickness Absence Policy 2010.

14. Correspondence received – for information only.

a. Legal Note from NALC – Public participation in Council Meetings.

b. Letter from CCC – Children & Young People Services - budget cuts.

c. Letter from CCC – Changes to the Mobile Library Routes from Oct 2010.

d. NHS Newsletter – Summer 2010.

e. CCC – Letter and copy Notice of CCC Public footpath No.3 (part) Public Path Diversion Order 2010 – Section 119 Highways Act 1981. Notice posted 30<sup>th</sup> June 2010.

15. Matters for future consideration.

16. Dates of meetings –

Next Ordinary Meeting of the Parish Council – 9<sup>th</sup> August 2010.

Maintenance & Development Committee – 2<sup>nd</sup> August 2010.

Village Institute Committee – 4<sup>th</sup> August 2010.

Pavilion Committee – 19<sup>th</sup> July 2010.

16. Close of Meeting.

Pauline Haywood

Proper Officer

7<sup>th</sup> July 2010.