

## Longstanton Parish Council

The Parish Clerk  
The Parish Office,  
The Village Institute,  
24 High Street,  
Longstanton, CB24 3BS  
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**Ordinary Meeting of Longstanton Parish Council to be held on Monday 13<sup>th</sup> July  
2009 at 7.30pm at the Village Institute,  
High Street, Longstanton.**

Members of the Public and Press are welcome to attend.

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### AGENDA

1. Apologies received for absence.
2. Declarations of Interests received.
3. Members of the Public and Press are invited to make comments on matters listed on the agenda. (maximum 10 minutes).
4. To approve the Minutes of 10<sup>th</sup> June 2009.
5. Matters Arising from Minutes of 10<sup>th</sup> June 2009.
6. To approve the Minutes of 22<sup>nd</sup> June 2009.
7. Matters Arising from Minutes of 22<sup>nd</sup> June 2009.
8. To elect a Vice-Chairman.
9. To receive reports from:
  - a) County Councillor S. Johnstone
  - b) District Councillor A. Riley
10. Planning Matters:

S/0691/09/F – Replacing 2m high fence and gates with 2m high wall and new gates. 3 Mills Lane. – Cllr. Kessell.

Diversion of Footpath 3. To consider response to Camilla Haggett (CCC) and to confirm whether or not the Parish Council intend to proceed to construct a Playground on the Central Open Space of Home Farm.
11. Finance Matters:
  - a) Balance of Accounts at 30<sup>th</sup> June 2009.

Current Account £ 500.00  
Reserve Account £75,039.08.
  - b) To approve payment of cheques to:

W. Sellwood – pay for June 2009.	£ 535.85
P. Haywood salary	£1453.45
P. Haywood expenses and reimbursements.	£ 49.29
Inland Revenue Tax and NI.	£ 805.50
Friends of Hatton Park PTA (approved 10/06/09)	£ 100.00

ASL-photocopier service charge and meterage.	£ 70.04
PC Business Call (Computer repairs and service)	£ 214.80
Brookfield Groundcare (Grass Maintenance Inv.3)	£ 897.00
Longstanton Village Institute - Hall Hire	£ 398.50
Longstanton Village Institute - Parish Office rent.	£ 220.00
SLCC – Charles Baker 8 <sup>th</sup> edition – Publication	£ 55.60
G.Lovell (Minor Works) Clean noticeboards.	£ 45.00
G.Lovell - Litter collection June.	£ 130.00
SCDC – office rates 2009/10	£ 396.82
UK Web Solutions Direct – Website domain renewal.	£ 11.48
UK Web Solutions Direct – Website Host.	£ 31.05
SLCC (Local Council Review) Subscription	£ 13.50
Connection Partnership Solicitors (VAT refund)*	£ 19.97

c) \*Insurance Claim 16<sup>th</sup> May 2008 (The Bench at The Dale) – the Parish Council has received full settlement of an outstanding amount of £125.00 (excess) and interest of £11.09, following the Small Claims Court hearing. The VAT paid by the Council will be reclaimed at the financial year end.

12. To approve the Terms of Reference for the following Committees:
  - a) Village Maintenance and Development Committee.
  - b) Recreation & Amenities Committee.
  
13. Dogs on the Recreation Ground – Cllr. Yarrow.
  
14. To agree date and Council Members to conduct Clerk’s Appraisal.
  
15. Village Institute:
  - a) To appoint additional signatories to the Village Institute Bank Account.
  - b) To consider purchase of 10 Tables. (estimated cost £400).
  
16. To appoint two Representatives to the Parish Forum (re: Gypsy & Traveller Sites) Meeting 30<sup>th</sup> July at SCDC ( 5.30pm Registration.)
  
17. Correspondence received:
  - a) CCC – Cambridge Archaeology Historic Environment Team Report 2008/9.
  - b) NALC Development Briefing – Local Authority Investments.
  - c) Youth Bank Cambridgeshire Bulletin. (circulated by email)
  - d) Community Action – Licensing Information.
  - e) Email SCDC re: Gypsy & Traveller DPD – agenda and appendices.
  - f) Campaign to Protect Rural England – AGM agenda & Annual Report.
  - g) SCDC – Housing Transfer Ballot.
  - h) Anglian Water – Response to LPC letter of 26<sup>th</sup> May 2009.
  
18. Matters for future consideration:

Finance Report from the Village Institute.  
Reports from LPC Representatives.

18. Date of the next Ordinary Parish Council Meeting – 10<sup>th</sup> August 2009.

**The meeting will be closed to members of the Public & Press.**  
**(Public Bodies (admission to Meetings) Act 1960)**

19. To consider options on the LSSC lease.

20. Close of Meeting.

Pauline Haywood.  
Longstanton Clerk/Proper Officer  
8<sup>th</sup> July 2009.