

Longstanton Parish Council

You are summoned to attend an Ordinary Meeting of the Parish Council to be held on Monday 13th October 2008 at the Village Institute, High Street, Longstanton at 7.30pm.

Public Forum

Prior to commencement of the meeting from 7.15pm to 7.30pm members of the public and press are invited to put questions to the Council relating to items listed on the agenda.

AGENDA

1. Apologies for absence.
2. Declarations of Interests.
3. Minutes of Extra-Ordinary PC Meeting 4th September 2008.
4. Matters arising from Minutes of 4th September 2008.
5. Minutes of Ordinary PC Meeting 8th September 2008.
6. Matters arising from Minutes of 8th September 2008.
7. Minutes of Extra-Ordinary PC Meeting 29th September 2008.
8. Matters arising from Minutes of 29th September 2008.

9. Consultation Presentation by Annington Homes (Robin Elliott /James Silverthorne) on the development of Magdalene Close.

10. Reports from Councillors/Representatives/Working Parties-
 - a) CCC- County Councillor Shona Johnstone.
 - b) SCDC - District Councillor Alex Riley
 - c) Police Liaison - Cllr. Kessell
Lottery Scam.
Speedwatch.
 - d) Parish Paths - Cllr Ballard.
 - e) Immigration Removal Centre - Cllr. Close.
 - f) Minor Works - Cllr. Yarrow
 - g) Sports & Social Club - Cllr. Close
 - h) Burial Ground - Cllr. Johnston
 - i) Staff Liaison - Cllr. Cartwright.
 - j) Tree Warden- Cllr. Johnston
 - k) Parish Website- Cllr. Close
 - l) Home Farm Working Party- Cllr. Tucker
 - m) Northstowe WP- Cllr. Grace
 - n) Developers Liaison WP- Cllr. Yarrow
 - o) Community Centre WP- Cllr. Cartwright.
 - p) Feast Day WP- Cllr. Johnston
 - q) Longstanton Life- Cllr. Close
 - r) Joint Parishes Action Group- Cllr. Grace.
 - s) Guided Busway- Cllr. Truran.
 - t) Gypsy & Travellers EiP - Cllr. Close.

(Please note - Reports from Representative's & Working Parties will only appear on agenda's at quarterly intervals unless the Clerk is notified, giving at least 7 days notice).

11. Cambridgeshire Together – Engaging Parish Councils Event, nomination of two Councillors to attend.

12. To consider adoption of the draft Freedom of Information Act 2000 – Publication Scheme.

13. Finance –

The Balance of Bank Accounts as of 30th September 2008:

Reserve Account: £94,288.32

Current Account: £ 500.00

Income:

SCDC Precept (2) £32036.50

Cheques presented for approval and payment:

W.Rostgaard-Sellwood Pay (5 weeks)	£ 451.19
W.Rostgaard-Sellwood Expenses	£ 68.17
G.Lovell Litter collection August. (Paid LPCM 8/9/08)	£ 130.00
Kalidescope Face Painting-Feast Day (Paid LPCM 8/9/08)	£ 120.00
L.Allard - Hog Roast Feast Day (Paid LPCM 8/9/08)	£ 600.00
Cambridge Party Bouncers- Feast Day (Paid LPCM 8/9/08)	£ 35.25
Inland Revenue Tax & NI	£ 794.49
P.Haywood Salary	£1472.78
P.Haywood expenses and reimbursements.	£ 162.73
Staples Uk Ltd., Stationery (July & August)	£ 214.34
Longstanton Village Institute Hall Hire (August & Sept)	£ 488.00
Longstanton Village Institute Office Rent. (August & Sept)	£ 440.00
Wybone Ltd., Litter Bin – Burial Ground	£ 131.79
Brookfield Groundcare – Playground maintenance.	£ 90.00
Brookfield Groundcare – Burial Ground maintenance.	£ 260.00
ASL Photocopier – quarterly service and meterage.	£ 84.56
Cambridge Water Co. Cemetery Rates.	£ 13.00
Cambridgeshire County Training Partnership (TT/KT/FC)	£ 125.00
Canalbs Ltd., Internal Auditor.	£ 45.00
Cambridgeshire ACRE (Rural Forum)	£ 20.00
G. Lovell – Litter Collection (Sept)	£ 130.00
Brookfield Groundcare : phase one recreation ground work.	£1310.00
Brookfield Groundcare: Grass seed purchase for Rec.Grd.	£1440.00
Stearn Construction Ltd., Stone Drain to Rec. Grd.	£1148.73
SLCC – Cemetery Management and Admin (Toolkit)	£ 14.00

14. To consider adoption of the draft Complaints Procedure.

15. To consider request for permission from Mr J.Jakes to place a wedding marquee on the Recreation Ground in 2009.

16. To consider CCC – Minor Highway Improvement Scheme 2009/10 Bids. Details issued 8th September 2008. Submission date – 17th October.

17. Cambridgeshire & Peterborough Minerals & Waste preferred options 2 – Consultation 8th September to 20th October 2008.
18. To consider offer of a presentation by The Rural Housing Trust on affordable local needs housing.
19. Planning – Cllr. Kessell.
S/1602/08/F – Extension, 89 Thornhill Place.

For information only:
7 St. Michaels- Extension & Garage – permission granted.
20. To appoint representative to lay a wreath on Remembrance Day (November 9th). Purchase of wreath s.137.
21. Correspondence and information –
 - a) The Connections Bus Project Report April to July.
 - b) Planning Portal – e-Consultation Hub article.
 - c) Email from SCDC – proposed closure of telephone box.
 - d) Cambridgeshire Horizons – response to enquiry.
 - e) CPALC – training schedule for 2008/9.
 - f) CCC – Notice of public roadshows.
 - g) Countryside Access Team – update Wilson’s Road.
 - h) Highways Agency – Stakeholder News.
22. Matters for consideration at the next meeting.
23. Meeting Dates
 - Precept/Budget Meeting, Monday 27th October 2008.
 - Next Ordinary PC Meeting, Monday 10th November 2008.
24. Close of Meeting.

Pauline Haywood
Parish Clerk
8th October 2008.