

Longstanton Parish Council
Ordinary Meeting of the Parish Council to be held on Monday 14th July 2008 at
7.30pm at the Village Institute, High Street, Longstanton.

Public Forum

Prior to commencement of the meeting from 7.15pm to 7.30pm members of the public and press are invited to put questions to the Council relating to items listed on the agenda.

AGENDA

1. Apologies for absence.
2. Declarations of Interests.
3. Minutes of Ordinary Meeting of 9th June 2008.
4. Matters Arising from Minutes of 9th June 2008.
5. Minutes of the Recreation Ground Charity 16th June 2008.
6. Reports from Councillors/Representatives/Working Parties-
 - a) CCC- County Councillor Shona Johnstone.
 - b) SCDC - District Councillor Alex Riley.
 - c) Police Liaison - Cllr. Kessell
 - d) Parish Paths - Cllrs. Tucker/Ballard.
Rights of Way Project.
Longstanton Footpath 3.
 - e) Immigration Removal Centre - Cllr. Close.
 - f) Minor Works - Cllr. Yarrow
 - g) Sports & Social Club- Cllr. Close.
 - h) Burial Ground - Cllr. Johnston
 - i) Staff Liaison - Cllr. Cartwright.
 - j) Tree Warden- Cllr. Johnston
Tree works within the Immigration Centre boundary.
 - k) Parish Website- Cllr. Close
 - l) Home Farm Working Party- Cllr. Grace
Village Green/Open Spaces.
Letter – Mrs S. Hicks.
 - m) Northstowe WP- Cllr. Grace
 - n) Developers Liaison WP- Cllr. Yarrow
 - o) Community Centre WP- Cllr. Johnston
 - p) Feast Day WP- Cllr. Johnston
To approve budget allocation for Feast Day.
 - q) Longstanton Life- Cllr. Close
 - r) Joint Parishes Action Group- Cllr. Grace.
 - s) Guided Busway- Cllr. Truran.
Letter from Mrs Kides.
7. Planning Matters – Cllr Kessell.
 - a) S/1020/08/F – 11 Hatton Park – Extension
 - b) S/1098/08/F – Unit 2, The Mount, Station Road – Change of use from storage (B8) to light industrial (B1(c)).
 - c) S/0949/08/F – 18 Stanton Mereway – Renewal of Planning Permission S/0118/05/F

- d) S/0955/08/F- 2 Rampton Drift – Extension.
- e) S/0955/08/F- 2 Rampton Drift – Extension revision.

Planning Matters for information –

- S/0878/08/F – Conservatory, Avalon, Station Road – permission granted.
- S/0866/08/F – Extension, New Close Farm - permission granted.
- S/0594/08/F – Dormer Window, 9 Brookfield Drive- permission granted.
- S/0647/08/F – Erection of building for storage, Falcon Park – permission refused.

8. Finance –

- a) Bank Statement at 30th June 2008 -
 - Balance of Reserve Account £70,604.08
 - Balance of Current Account £ 500.00
 - Income received : Recreation Ground Charity - £1219.08 allocated to the Recreation Ground Budget.
- b) Quarter One (April – June 2008) Income & Expenditure Report.
- c) Confirmation received from HM Customs & Excise 2007/8 VAT refund of £2888.03 is approved.
- d) NJC Circular 1/08 Car Allowances.
- e) Internal Auditors Report 2007/8.
- f) Approval of Internal Auditor for 2008/9 – Mr S. Wilson of Canalbs Ltd.
- g) Approval of cheques for payment and signature:

W.Rostgaard-Sellwood salary June 2008	£ 226.15
W.Roostgaard-Sellwood expenses June 2008	£ 20.71
Inland Revenue Tax & NI June 2008	£ 351.01
Inland Revenue NI adjustment	£ 96.00
Canalbs Ltd. 2007/8 Internal Audit Fee.	£ 47.50
G.Lovell. Minor and office works	£ 74.00
G.Lovell. Litter collection June 2008.	£ 130.00
P.Haywood salary June 2008(inc.NI adjustment)	£1360.50
P.Haywood expenses June 2008	£ 79.46
P.Haywood reimbursement expenses June 2008.	£ 96.49
NALC LCR subscription 2008/9 (Previous cheque No. 1523 cancelled)	£ 34.00
Village Institute – Hall Hire and Office	£ 524.00
Brookfield Groundcare – Burial Ground Maintenance	£ 260.00
Brookfield Groundcare – Playground Maintenance	£ 90.00
ASL Quarterly service charge	£ 47.73
ASL Quarterly copy meterage	£ 23.96
Dr.F.Close – reimbursement for Website costs	£ 42.29
SCDC – administration costs of the uncontested election.	£ 110.00
CCTP – Councillor Training	£ 40.00

- 9. Recreation Ground Extension – Marrons letter 26th June 2008 and Clerks report - Cllr. Tucker.

10. English Partnerships – Security of the Northstowe site and signage to land boundaries. (Letter and email).
11. Recreation Ground – report from Cllr. Yarrow.
To approve expenditure for works to the ground.
To consider appointment of Recreation Ground Working Party.
12. SCDC – Local Development Framework – Supplementary Planning Documents Public Participation. – Cllr. Grace.
13. Draft letter for approval to the Planning Inspectorate. – Cllr. Close.
14. Post Office Closures in South Cambridgeshire – Invitation to attend a Briefing Session on 16th July 2008.
15. Village Maintenance – Grass Cutting and roundabouts.
16. Bypass update - To consider invitation to Alex Alexander – CCC Officer in charge of the Bypass, Nigel Aves of Jackson's and Rob McKay of Gallaghers to attend a PC meeting.
17. SCDC – Comments invited re: removal of payphone at The Leas, Magdalene Close.
18. Correspondence received:
 - a) CCC – Post Office Closures
 - b) Email Cllr. Tucker re: Footpaths Budget 2008/9.
 - c) Email SC Crime & Disorder Reduction Partnership, invitation to attend Traffic & Speeding Summit. (circulated electronically)
 - d) Email – Bus Connections Newsletter. (circulated electronically)
 - e) Carillion URS – A14 Girton Interchange: Resurfacing & Maintenance Works.
 - f) CCC County Cllr. S.Johnstone – copy letter sent to Mrs S. Hicks.
 - g) Cycling 2020 – a vision from Cambridge Cycling Campaign.
 - h) Andrew Lansley MP – copy letter re: parking facilities for lorries.
 - i) Moore Stephens – acknowledge receipt of Annual Return 2008.
 - j) GO-East – Publication of revision to the Spatial Strategy (RSS) for the East of England.
 - k) Email – Northstowe Area Footpath & Cycleway Network Project – Final Report. (circulated electronically).
 - l) CCC Notices – re: Northstowe First Primary School and Northstowe Secondary School.
 - m) Letter from Mr Tom Eaton re: Photo Collection.
19. Matters for the next Ordinary Parish Council Meeting 11th August 2008.
20. Close of Meeting.

Pauline Haywood
Parish Clerk. 9th July 2008