

Longstanton Parish Council

The Parish Clerk: Miss P.Haywood,
The Parish Office, The Village Institute,
24 High Street, Longstanton, CB24 3BS

Tel: 01954 782323

Email: lpcclerk@btconnect.com

**Agenda for an Ordinary Meeting of Longstanton Parish Council to be held on
Monday 14th September 2009 at 7.30pm at the
Village Institute, 24 High Street, Longstanton.**
Members of the Public and Press are welcome to attend.

AGENDA

1. Apologies received for absence.
2. Disclosures of Interests. To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. Members of the Public and Press are invited to make statements, comments or representations to the Parish Council on matters listed on the agenda.
4. To approve the Ordinary Parish Council Meeting Minutes of 10th August 2009 and to be signed as a true record by the presiding Chairman.
5. Matters Arising from the Minutes of 10th August 2009.
6. To approve the Extra-Ordinary Parish Council Meeting Minutes of 26th August 2009 and to be signed as a true record by the presiding Chairman.
7. Matters Arising from the Minutes of 26th August 2009.
8. To receive reports from :
Cambridgeshire County Cllr. S.Johnstone.
South Cambridgeshire District Cllr.A.Riley.
Cllr. Tucker – Parish Forum – Northstowe.
9. Planning –
S/0547/09/F – Amendment to show correct dimensions of proposed storage unit.
For information only:
S/0691/09/F – 3 Mills Lane, Replacing 2m high fence and gates with a 2m high wall and new gates. Permission granted.
10. Finance:
 - a) Bank Balance at 30th August 2009. Current Account: £ 500.00
Reserve Account £64,895.25
 - b) For information: 2008/9 Audit Return, posted on the notice board (14 days from 1st September), received without comment from the External Auditors.
 - c) Report – expenditure against budget update.
 - d) Clerk Training request – CIEH Level 3 Award in Health & Safety in the Workplace. 21st/22nd & 29th October 2009.

e) To approve signing of cheques for payment:	
Mr.A.Savage – repair of the Village Crib. (s137)	£ 109.44
Inland Revenue Tax & NI	£ 746.35
Moore Stephens External Audit 2008/9	£ 483.00
Brookfield Groundcare Recreation Ground hedge/repair	£ 57.50
Brookfield Groundcare Tree work –Rec.Ground.	£ 80.50
Brookfield Groundcare Maintenance contract 5 of 10	£ 897.00
The Connections Bus Project (Feast Day attendance)	£ 116.46
The Connections Bus Project (Summer Visits x 3)	£ 268.17
Longstanton Village Institute- Hall Hire August	£ 271.50
Longstanton Village Institute – office rent	£ 220.00
Longstanton Village Institute – Grant (summer church)	£ 150.00
W.Sellwood Pay.	£ 420.61
P.Haywood salary	£1453.65
P.Haywood expenses and reimbursements	£ 121.88
BT Internet Services 1 st Sept-30 th Nov 2009.	£ 110.33
Glenn Lovell – Litter collection footpath 6.	£ 15.00
Glenn Lovell – Litter collection August.	£ 130.00
Mrs E.Bone (Face Painting) Feast Day	£ 120.00

- f) Management Employment Programme –
- To approval finance and employment package.
 - To approve advert content, costs and placing of advertising.

- Tree Work Consultation -
C/11/40/067 – Work to trees situated at The Manor: Cllr.Johnston.
- Gypsy & Traveller Site Consultation –
 - Longstanton Public Consultation on Thursday 17th September at the Village Institute from 1pm to 8pm.
 - To consider appointment of members to make Parish Council response recommendation (response deadline 12noon on 9th October 2009).
 - Letter and copies from Andrew Lansley MP re: Gypsy & Traveller Development Plan Document.
- To consider response to letter from Bill Agg, Caxton Parish Council re: Review of Chairman’s Delegation process.
- Indemnity Agreement for the Transfer of Open Space Contributions –
(Letter from SCDC Principal Solicitor Catriona Dunnett)
To confirm names of two signatories to be submitted to James Fisher (s106 Officer)
- Parish Website – to consider appointment of Webmaster and joining a Village Webmasters site (Email from Dr. F.Close).
- Feast Day Report – Cllr. B.Johnston.
- LSSC Liaison Report – Cllr. Yarrow.

17. To consider a request for funding by Donation–
- a) Victim Support (letter from Area Manager).
18. Correspondence Received:
- a) East of England Plan Invitation to Public Consultation Event.
 - b) ACRE – Summary of evidence for Stakeholder Consultation. (large document – please advise if copy required).
 - c) CPRE – Hedgerows Course Saturday 7th & Sunday 8th November. (posted on notice board).
 - d) Cambridgeshire Celebrates Age 2009 – SCDC – Event organised for Parish Pantry, 2nd October.
 - e) CCC – Future Jobs Fund, application update.
 - f) Carillion WSP – A14 Northern Bypass Major resurfacing scheme.
 - g) ACRE – Notice of AGM 29th September 2009.
 - h) All Saints Church – Letter of thanks.
 - i) Cambridgeshire Football Assoc. Invitation to event “Safeguarding in the Sporting Environment”.
 - j) Royal Air Force – Letter re: Pathfinder event 2009.
 - k) CCC – Community Engagement Strategy – Consultation (email).
19. Meeting Dates –
- Ordinary Parish Council Meeting – 12th October 2009.
 - VMD Committee – 28th September 2009.
 - In-House Councillors Training – 30th September 2009, 7-9pm.
20. Matters for future consideration.
21. **Closed to the Public** (Public Bodies (admission to meetings) Act 1960)
(Minutes of 26th August refers) Clerk’s Appraisal report and recommendations.- Cllrs. Meacher & Harradine.

Pauline Haywood
Proper Officer
9th September 2009.