

# LONGSTANTON PARISH COUNCIL

## NOTICE

The next Ordinary Parish Council Meeting to be held on  
Monday 14<sup>th</sup> January 2008 at 7.30pm at the  
Village Institute, High Street, Longstanton.

## **Public Forum**

**Prior to commencement of the meeting from 7.15pm to 7.30pm  
members of the public and press are invited to put questions to the  
Council relating to items listed on the agenda.**

## AGENDA

1. Apologies
2. Declarations of Interests.
3. Vote on the Co-option of a Councillor, Mrs L.Meacher. – Proper Officer.
4. Minutes of the Parish Council Meeting 10<sup>th</sup> December 2007
5. Matters Arising from Minutes of 10<sup>th</sup> December 2007.
6. Reports from Committees/Representatives/Trustees:
  - a) CCC – C.Clr.Shona Johnstone
  - b) SCDC - D.Clr Alex Riley
  - c) Northstowe Working Party - Cllr. Grace  
SCDC email re: attendance at Northstowe Development Meeting
  - d) Sports & Social Club - Cllr.D.Bull
  - e) Immigration Centre - Cllr.F.Close
  - f) Parish Plan Cllr. Close  
Connections Bus Project Report.
  - g) Joint Parishes Group Cllr.Grace
  - h) Minor Works - Cllr.M.Yarrow
  - i) Tree Warden - Cllr.B.Johnston
  - j) Parish Paths- Cllr.Tucker
  - k) Burial Ground - Cllr.Johnston
  - l) Home Farm Working Party - Cllr.Grace
  - m) Police Matters - Cllr.A.Kessell
7. Planning Matters -
  - a) S/2335/07/O – Mill View Farm, Station Road – Dwelling.
  - b) S2372/07/A – Erection of Flag Poles & Development Boards  
(Retrospective) Stevenson Road. Barratt Northampton.
  - c) S/2333/07/F – Oakington Barracks - Use of Land & Buildings as an  
immigration centre for a temporary period to June 2010. Home Office.

**Planning for information only –**

  - a) S/0793/07/F – Home Farm – Construction of 300m access road and 238m  
foul water sewer for phase 3b – permission granted.
  - b) S/2053/07/F – 37 High Street – change of use from retail office to hot  
food/takeaway – refused permission.

- c) S/1839/07/RM – Home Farm – details of reserved matters for the siting, design and external appearance, means of access and landscaping for Business Park. Approved.
- d) S/2086/07/LDC – 17 Badgers Holt – Certificate of lawful existing use or development.
- e) S/1390/07/RM – phase 3b Home Farm – reserved matters for the layout, access, scale and appearance. Approved.
- f) S/0548/07/RM – details of reserved matters for the layout, access, scale, appearance and landscape structure (only) approved.

8. Finance –

Bank Statement balances at 31<sup>st</sup> December 2007 –

Current Account £ 500.00

Reserve Account £69,558.77

Income received: LSSC Rent for period Sept – Dec 07 £750.00

**Invoices for approval and signature –**

a) Signwork Ltd – Maintenance of Notice Boards	£ 129.25
b) ASL – Photocopier service charge	£ 51.94
c) Longstanton Bowls Club (LPC 10/12/07)	£ 250.00
d) Connections Bus Project Sept to Dec 07 inc.	£1288.65
e) P.Haywood salary/expenses December 07	£1053.23
f) W.Rostgaard-Sellwood salary/exp December 07(5wks)	£ 337.43
g) Inland Revenue Tax/NI Dec 07	£ 422.43
h) GDL Services (door bell Parish Office)	£ 30.00
i) GDL Services Litter collection December 07	£ 130.00
j) B.Johnston (White chain for cemetery) reimbursement.	£ 36.60
k) S.F.Wright (Recreation Ground planting) Tree fund	£ 258.50

9. To agree the Parish Council Annual Precept 2008/9 (Local Government Finance Act 1992) brought forward from LPC Meeting 12/12/07.

Letter received from SCDC, G.Harlock, Chief Executive & Finance Officer

- a) Do you wish to comment on Appendix A (Consultation)

10. Request for payment of any costs incurred for erection and lighting of the Crib in All Saints Churchyard.

11. Councillors Surgery draft dates for approval.

12. Office Options – a) Alternative office available in Longstanton.

- b) current office - extension and agree rental terms.

13. Review and Adoption of Freedom of Information Act 2000 – Publication Scheme.

14 Review and Adoption of Health & Safety Policy (H&S Act 1974).

15. Review and Adoption of Equal Opportunities Policy.

16. Approval of Application for Parish Council Grant Form.

17. Approval of (Draft) calendar of Ordinary Parish Council Meetings and Annual Parish Meeting for 2008/9
18. Approve appointment of Feast Day Working Party. Maximum of 6 members. Cllr. Johnston (Chair), Erica McAvoy, Hazel Minett and Charlotte Mills. Details of two members to be confirmed.  
The Working Party will organise the Village Feast Day event and commit expenditure within budget. The Clerk to assist with the administration as required by the Working Party.
19. Correspondence received –
  - a) Moore Stephens – notice that the audit opinion for 2007 has not been issued.
  - b) Andrew Lansley MP re: A14 Ellington to Fen Ditton improvements.
  - c) Home Office re: Planning Application for Oakington Reception Centre.
  - d) SCDC – District Council Improvement Plan, report available on SCDC Website.
  - e) NHS re: Preliminary consent Application for inclusion on the pharmaceutical list within Longstanton.
  - f) CCC – Invitation to a meeting on Tackling Congestion (30/1/08 at 6.30pm)
20. Matters for consideration at the next meeting.
21. Meeting Dates.
22. Close of Meeting.

Pauline Haywood  
Parish Clerk  
9<sup>th</sup> January 2008