

LONGSTANTON PARISH COUNCIL
Minutes of Ordinary Parish Council Meeting held on Monday 8th October 2007 at 7.30pm
at the Village Institute, High Street, Longstanton.

Prior to commencement of the meeting from 7.15pm to 7.30pm
members of the public and press were invited to put questions
to the Council relating to items listed on the agenda.

Present:

Cllr. M. Yarrow (Chairman)	District Cllr. A. Riley
Cllr. B. Johnston (Vice Chairman)	County Cllr. S. Johnstone
Cllr. N. Grace	Peter Duthie (CCC)
Cllr. F. Close	11 Members of the public
Cllr. T. Tucker	P. Haywood - Clerk
Cllr. M. Cartwright	
Cllr. A. Kessell	

Action

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1. Apologies for absence received from Cllr. Bull (on holiday).
County Cllr. S. Johnstone has been delayed.
 2. Declarations of Interests.
Item 9 (Leo Theobald cheque) Cllr. Close declared a personal interest.

Revised Code of Conduct – Guide for Members issued to all Councillors.
 3. Minutes of the Parish Council meeting of 10th September 2007 were read.
Cllr. Tucker proposed approval of the minutes. Seconded by Cllr. Close.
Majority agreed. The minutes were signed by the Chairman.
 4. Matters Arising from the Minutes of 10th September 2007.
Item 5(i) Cllr. Close stated that the PC website will be released c.15th October she
will be sending a preview to Parish Councillors.
 5. Reports from Committees/Representatives/Trustees:
 - b) SCDC - District Cllr. Alex Riley
SCDC meeting was not held in September.
Article in the Cambridge Evening News on the Immigration Centre at Oakington.
CAMOAK Chairman had contacted Cllr. Riley confirming that murderers and
rapists were not held at the Centre.
Cllr. Riley is considering making a complaint under section 94 regarding Anglian
Water and is awaiting the response to the article in Longstanton Life.
The Planning Committee rejected the Home Farm phase 3b application. (copy
of D. Cllr. Rileys Report attached to minutes).
 - a) CCC – County Cllr. Shona Johnstone
Cllr. Johnstone apologised for her late arrival.
CCC has planned to bring the bypass development forward and recover costs.
Peter Stroude still owns two pockets of land and will not enter negotiations with
Persimmon.

Bus Stop in Over Road will be installed.

Cllr. Johnstone apologised for the delay in responding to the Parish Council Letter of 12th July stating she would send her reply to the Clerk.

The School Lane junction issue will be covered in the letter.

Discussions will commence for the tree and hedge planting for the bypass.

There are a series of Road Shows being held across the County during October including a questionnaire consulting on priorities and spending, details will be featured in CEN.

c) Police Matters - Cllr.A.Kessell

Warnings issued by Police regarding Tack theft and distraction burglaries.

Lead theft crime continues throughout the region.

Police are starting a campaign to enforce the wearing of seat belts.

Cllr.Kessell attended the Crime & Disorder Reduction Partnership Conference.

The forum was disappointing and highlighted the high amount of bureaucracy and little else.

Eric Spoelstra and Constable John Mason have been made redundant.

d) Tree Warden - Cllr.Johnston

Cllr.Johnston and Cllr. Yarrow met with Peter Duthie at Wilson's Road to discuss the right of way conditions and tree planting.

Cllr.Johnston made a recommendation to apply for tree funding via Peter Duthie.

Details of planting costs estimated at £1080 to be sent to Peter Duthie for consideration. 125 Trees/hedging could be purchased from SCDC at cost of £62.50 funded from the Tree budget.

Cllr.Johnston circulated a copy plan and details, following discussion the Council approved the recommendation

e) Minor Works - Cllr. Yarrow

Dog waste bin sited in Woodside was vandalised and reported to Police.

Replacement bin on order.

f) Immigration Centre- Cllr. Close

Letter received from Centre Manager, following PC letter to the Home Office, stating management were unaware we required reports. Cllr.Close will follow up and report at next meeting. Councillors stated they would like to view the centre and requested that the Clerk contact the Centre Manager to arrange.

g) Parish Paths- Cllr. Tucker

No information on the Few's Lane bridge, Peter Duthie may have information.

h) Sports & Social Club- Cllr. Bull

LSSC Chairman and Secretary have signed the lease.

i) Parish Plan- Cllr. Close

Connections Bus Project Reports were circulated, one for the summer holiday period and the other for all other visits. Attendance numbers averaged 8 for the summer holidays, whereas during term time average numbers were 18.

j) Burial Ground- Cllr.Johnston

Cllr. Johnston's request to lay poppies on the burial ground graves of Servicemen on Remembrance Sunday on behalf of the Council was agreed.

BJ

k) Guided Bus Way (GBW) - Cllr. Close.

Copies of questions and response from Adrian Hames circulated.

Cllr.Close attended the last GBW forum and presented a list of questions she received following the last PC meeting.

Responses are reassuring but do not scratch the surface.

Cllr.Close requested this item be addressed at the next meeting.

Next
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l) Joint Parishes Group (JPG) - Cllr. Grace

Cllr Grace attended the meeting on 20th September. Parishes attending is increasing and Oakington PC have now joined.

Cllr.Grace stated that no proposals for finance have been agreed by the JPG.

This matter, when appropriate, would be presented to the Council under an agenda item. The JPG are considering forming a committee under s101.

m) Northstowe Working Party-Cllr Grace. Nothing to report.

6. Developers Working Group – Cllr. Johnston

Agenda item 6 should read David Rush.

Cllr Johnston proposed that Cllr.Tucker, Chairman of the Developers Working Group, meet with David Rush to obtain information relating to the s.106 Recreation Ground Extension. Cllr. Tucker said he had spoken with David Rush who stated he may have a copy of the agreement but there was a more detailed document available at a cost of £15. Following discussion the Council agreed the proposal unanimously and approved the expenditure for a copy of the s106 agreement.

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7. Planning – Cllr. Grace/ Cllr. Kessell

S/1390/07/RM – Erection of 159 Dwellings Phase 3B Home Farm was discussed.

Cllr Grace proposed REFUSE with comments that we have no specific view on the detail of layouts and maps, the objection was due to the delay in completing the bypass, the sewerage/drainage issues and central open space. Cllr. Grace to send detailed comments to the Clerk.

Seconded by Cllr.Johnston and unanimously agreed.

NG

S/1774/07/F – Fence & Gate – 1 Woodside was discussed.

Cllr.Kessell proposed APPROVAL with comments that no major change was involved and the work had no bearing on the adjacent properties.

Seconded by Cllr.Tucker and unanimously agreed.

S/1651/07/F – Rising of roof and installation of dormer windows to form living accommodation – 10 Thatchers Wood was discussed.

Cllr.Kessell proposed NO RECOMMENDATION with comments that there are concerns relating to the aesthetics of Thatchers Wood due to raising of the roof and the installation of velux windows not on the planning application.

Seconded by Cllr. Grace and unanimously agreed.

Planning information received.

S/1479/07/F – Erection of Trellis at Hollywell House, Rampton Drift – permission granted was noted.

8. Peter Duthie – Northstowe Rights of Way Project Manager

Peter Duthie issued copies of the Northstowe Area Footpath & Cycleway Network Project Update to the Council and public. He reported on development framework, Guided Busway construction, consultation on A14, project progress, Rampton Road and minimising the impact of closure, Wilson's Road and the new access road, Home Farm footpaths, Airfield Road crossed by new access road, other Longstanton Footpaths and building on lessons learned.

The Chairman thanked Peter Duthie and closed the meeting at 8.45pm for a short break.

The Chairman reconvened the meeting at 9pm.

Cllr.Grace apologised for leaving the meeting early.

9. Finance –

Bank Statements balance at 31st September 2007 –

Reserve account £83,192.28

Current account £ 500.00

Information received noted.

Income - 14/09/07 Precept 2nd payment £32950.00

Village Feast Day Income & Expenditure report.

Cllr.Tucker proposed approval of the cheques presented.

Seconded by Cllr.Johnston and unanimously agreed.

Cllr.Kessell and Cllr.Yarrow signed the cheques.

Glen Lovell (GDL) Litter collection September	£ 130.00
CALC – Archive workshop training (Clerk attended)	£ 35.00
CALC – Code of Conduct workshop (Clerk attended)	£ 20.00
CALC – Code of Conduct advert	£ 24.00
Wybone Ltd – 2 x litter bins & fixings	£ 157.59
W.Sellwood – Salary & expenses September	£ 265.86
P.Haywood – Salary & expenses September	£1112.46
BT – Internet account 6 months	£ 294.51
Inland Revenue – Tax & NI September	£ 431.51
Village Institute – Hall Hire / Rent August	£ 354.00
Allianz Insurance plc – Council additional premium	£ 44.42
Staples Delivery Ltd – stationery	£ 60.49
Connections Bus Project – Visits April – August 2007	£1303.01
Lee Theobald – Website Build & Design	£ 400.00
E.Anglia Children's Hospice (Feast Day)	£ 37.00
W.Sellwood (funds raised for VI at Feast Day)	£ 102.91
The Dale Social Fund (Feast Day)	£ 197.20
L.Haywood - Fuel for generators (Feast Day)	£ 14.98
The British Heart Foundation (Feast Day)	£ 5.00
RSPCA (Feast Day)	£ 5.00

Mad Hatters Pre-School (£65.25 x 23 weeks) s19 £1500.75

10. Parish Council – Sole Managing Trustee of the Village Institute - Review of Accounts for year end 2006/7. Copies of the accounts summary were circulated. Cllr.Cartwright, Chairman of the Village Institute Charity will copy a full set of accounts to the Clerk.
11. Audit Returns – copies of the Audit Returns circulated. The Chairman stated that the ‘notices of inspection by the public’ had been posted on the notice board. The Clerk explained the accounts for 2004/5. Following brief discussions, Cllr Yarrow proposed approval of the Annual Audit Return for year ending 31st March 2005. Seconded by Cllr. Cartwright and unanimously agreed. The 2004/5 Annual Return was signed by the Chairman.
- The Clerk explained the accounts for 2005/6. Following brief discussions, Cllr Yarrow proposed approval of the Annual Audit Return for year ending 31st March 2006. Seconded by Cllr. Close and unanimously agreed. The 2005/6 Annual Return was signed by the Chairman.
- The Clerk explained the accounts for 2006/7 and the change to the Annual Return requiring completion of a statement relating to Sole Managing Trustees.
- Following brief discussions, Cllr Yarrow proposed approval of the Annual Audit Return for year ending 31st March 2007. Seconded by Cllr. Kessell and unanimously agreed. The 2006/7 Annual Return was signed by the Chairman.
- Copies of the 2003 and 2007 Asset Register were circulated, reviewed and approved.
12. Cllr.Yarrow proposed purchase of a wreath for Remembrance Day. Seconded by Cllr. Johnston and unanimously agreed. Cllr.Tucker agreed to lay the wreath on behalf of the Council.
13. Christmas carols around the tree – the Clerk requested finance to provide refreshments and decorations for the hall. £200 from Village Event budget was unanimously agreed.
14. Additional Signage to Immigration Centre – The Council agreed that English Partnerships ask their managing agent to discuss signage with the Home Office.
15. WSP Environmental Ltd is undertaking an Environmental Impact Assessment (EIA) for the development of Northstowe, the EIA will be used as an Environmental Statement which will support the outline planning application for the development and various detailed plans for the infrastructure.
WSP invite comments, opinions and information by 7th November 2007.
The Clerk to request an extension to the deadline and copy plans to all Councillors.

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16. David Wilson Homes Letter dated 4th September 2007 re: Phase 2 & 3B Home Farm (from PCM 10/09/07) Community Facilities, further details and outline of costs requested. It was agreed to defer this matter to the next meeting.
17. Correspondence received –
- a) CCC letter and leaflets– Cambridgeshire Scrutiny Committees – public involvement. Noted.
 - b) Voluntary Services Newsletter. Noted.
 - c) Andrew Lansley MP – copy letter re: East of England Plan, noted.
copy letter re: Lorry Parking Alconbury, noted.
copy letter re: Housing Revenue Account, noted.
 - d) Over Day Centre letter of thanks. Noted.
 - e) BT confirmation of instruction for Direct Debit. Noted.
 - f) Guided Busway Newsletter September 2007. Noted.
 - g) SCDC – LDF Site Specific Policies DPD Responses to written Representations. Noted.
 - h) Mrs E.Kides – copy letter and attachments re:Park & Ride Site Longstanton. Noted.
 - i) SCDC – Bulletin of meetings and events to 12th October 2007.
Clerk to email all future bulletins to Councillors.
 - j) David Rush – email response to PC letter re: Anglian Water. Clerk to copy to District Cllr. A.Riley.
 - k) SCDC – Northstowe Member Briefing 9th October 2007. Cllr Tucker will try to attend.
 - l) Gill Ashby – copy letter sent to Gareth Jones re: Objections to Guided Busway entrance plans. Noted.
 - m)DEFRA – booklet ‘ Ways to tackle climate change’. Noted.
 - n) SCDC – email copy letter re: Provision of Travellers sites within Northstowe. Noted.
 - o) East of England Regional Assembly – response to representation(s) on Planning for Gypsy & Traveller Accommodation in the East of England. Noted.
 - p) Oakington Immigration Reception Centre Annual Report Jan-Dec 2006.
Cllr Close reported that both the facilities for occupants are shabby.
Clerk to contact the centre manager to request visit by Councillors.
18. The Council agreed that Councillors will meet on Monday 19th November at 7.30pm in the rear room of the VI to review the 2008/9 Budget & Precept .
19. Matters for consideration at the next Parish Council meeting –
Clerk to coordinate an extra-ordinary meeting of the Council with Ian Dewar to discuss The Governance of Northstowe.
20. The meeting closed at 10.30pm

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Signed.....Chairman2007

