

**LONGSTANTON PARISH COUNCIL**  
**Minutes of Ordinary Parish Council Meeting held on**  
**Monday 14<sup>th</sup> April 2008 at 7.30pm at the**  
**Village Institute, High Street, Longstanton.**

Public Forum

Prior to commencement of the meeting from 7.15pm to 7.30pm members of the public and press were invited to put questions to the Council relating to items listed on the agenda.

Present:

Cllr. M.Yarrow (Chairman)	District Cllr. A.Riley.
Cllr. N.Grace.	County Cllr. S.Johnstone.
Cllr. F.Close.	Peter Duthie, CCC Rights of Way Project Manager.
Cllr. L.Meacher.	7 Members of the public.
Cllr. T.Tucker.	
Cllr. M. Cartwright.	
Cllr. A.Kessell.	

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1. Apologies received from Cllr. Johnston.
2. Declarations of Interests –
  - Cllr. Meacher declared a personal interest in item 9.
  - Cllr. Tucker declared a personal interest in item 9.
  - Cllr. Close declared a personal interest in item 20.
  - Cllr. Yarrow declared a personal and pecuniary interest in item 10
3. Minutes of the Parish Council Meeting 10<sup>th</sup> March 2008 were read.
  - Amendment to Apologies Received item 1, to include apologies received from Cllr. Grace.
  - Amendment to those present, to include Cllr. Kessell.
  - Amendment to item 7(c) to read “ Cllr. Kessell reported that there had been crimes of vandalism.”
  - Amendment to remove the word Agenda from the footer of the minutes.
  - Cllr. Tucker proposed approval of the minutes, seconded by Cllr.Close.
  - Majority agreed.
4. Matters Arising from Minutes of 10<sup>th</sup> March 2008.
  - Page 151, item 15 – the Clerk to follow up the proposals for a retail facility opposite the Village Green with David Slade at Persimmon.
  - Page 151, item 10 – the Chairman confirmed that the Parish Council Social Centre Account has now been closed and the sum of £137.02 has been transferred to the reserve account.
5. Minutes of Extra-Ordinary Parish Council Meeting 20<sup>th</sup> March 2008 were read. Cllr. Meacher proposed approval of the minutes. Seconded by Cllr. Close. Majority agreed.
6. Matters Arising from Minutes of 20<sup>th</sup> March 2008.
  - Item 5. - Cllr. Grace proposed that the Council recommendation to the Northstowe Planning Application was Refusal. Seconded by Cllr. Close. Unanimously agreed. The recommendation had not been made clear on the response sent by email to SCDC.

7. Peter Duthie, CCC Project Manager – Circulated a report and presented the project achievements and an update on the Northstowe Rights of Way Project. Copies of the report available from the Clerk.  
It was important talking with the Parish Councils and landowners.  
£300,000 funded the Girton – Oakington Cycle way.  
Improvements had been made to existing routes and new routes created in Girton, Rampton, Over and Oakington. Bridges will complete the links.  
There will be a follow on programme that is Government funded that will include a cycle way programme and money for surface improvement.

The Chairman closed the meeting at 8pm to allow questions from the public.

The meeting was reconvened at 8.15pm.

8. Reports from Working Parties/Representatives/Trustees:

a) CCC – C.Clr.Shona Johnstone

Network Management Team Meeting will be held on the 8<sup>th</sup> May at the Ploughmans Hall in Willingham. Three representatives from the Parish Council are invited. Cllrs. Close, Tucker and Kessell agreed to attend. The County Council would like to see the Longstanton to Willingham Cycle Way delivered.

There have been a number of complaints regarding traffic rat runs through the village, the landowners issues have now been finally resolved and the bypass will commence in the next few weeks.

With reference to item 20 on the agenda Cllr. Johnstone said that she was disappointed that the Rights of Way Project team had not been discussing the projects with the local community.

b) SCDC – District Cllr Alex Riley

SCDC has been quiet. District & Parish elections on 1<sup>st</sup> May.

There had been a mix up on the deadline of 31<sup>st</sup> March on the Northstowe Planning representations and the deadline had been extended.

The Northstowe Committee is meeting on 22<sup>nd</sup> April at 10am.

The s106 team should contain an external Rotweiler in its midst, a hard nosed negotiator is required but the team will consist only of Council Officers against Gallaghers.

c) Police Matters - Cllr.A.Kessell

Three crimes reported between 22<sup>nd</sup> March and 5<sup>th</sup> April.

Car theft /damage, Arson and one unknown.

d) Sports & Social Club - Cllr.D.Bull. No report received.

e) Immigration Centre - Cllr. Close.

There were reports of unrest at the Centre, inmates had been on hunger strike due to the monotony of food, poor sleeping facilities and undue delays in processing cases. Report from Colin Hodgkins stated that detainees are eating normally now and that the centre is settled.

Outstanding issues have been dealt with and the detainees appear content with the outcome.

Cllr Close stated that she disagreed, since December 2007 the food budget had been reduced making an annual saving of £127,000. We need to ask why.

Conditions of the Planning Lease state that within 3 months of signing the lease a public meeting is to be held in the Parish. Provisional date for the meeting is 28<sup>th</sup> April 2008 at 7.30pm. The Clerk will confirm details.

f) Joint Parishes Group- Cllr.Grace

Monthly meetings with Development Officers.

g) Minor Works - Cllr.M.Yarrow. Nothing to report.

h) Tree Warden - Cllr.B.Johnston. No report received.

i) Parish Paths- Cllr.Tucker.

Path 3 on the south side of the central open space is not clearly defined. Cllr. Tucker proposed the Council write to John Cooper to clarify path 3 route from Over Road to Fewes Lane and also expedite the Fewes Lane bridge work. Proposal agreed. Clerk to write.

j) Burial Ground - Cllr.Johnston. No report received.

k) Home Farm Working Party - Cllr.Grace.

There is no commitment on the handover of the Recreation Ground Extension. Cllr. Tucker will be meeting on site on 29<sup>th</sup> April 2008 with K. Dunnett (SCDC), Peter Stroude, Marrons Solicitors and a Planning Officer as a follow up to the October 2007 meeting. The intention is to obtain the earliest release of the land to the Parish Council. The Planning Agreement states the land to be handed over upon completion of HOME Farm. Cllr Tucker will request a legal document so the land may be used for building a community centre and playing of sports.

m) Northstowe Working Party - Cllr. Grace Nothing to report.

n) Community Centre Working Party-

Cllr. Tucker has approached a friend who is an Architect who has agreed to give guidance.

9. Planning Matters -

**S/0480/08/F** – Extension, 18 Ladywalk was discussed. Cllr. Kessell proposed: Recommendation: Approval without comment. Seconded by Cllr. Cartwright. Unanimously agreed.

**S/2085/03/RM** – Landscaping of New Village Green (phase 1 HOME FARM) was discussed. Email received from Ms Campbell SCDC was circulated.

Cllr. Grace proposed: **Recommendation : Approval subject to the following** - Omit rail fence around the perimeter of the green.

Agree to fence height of 1m, if regulation permits, in green plastic coated chain link. Omit the shrubs originally included by the triangle pathway.

Provide a 'Chicane Exit' for the cycle path at the Over Road end and complete the pathway to the Over Road.

Remove mountings previously provided to support the Persimmon flags along the edge of the Green. Make good hedges and trees planted along the High Street edge of the Green.

Seconded by Cllr. Tucker. Unanimously agreed.

**S/0547/08/A** – Signs –Village Vet at 34 High Street was discussed. Cllr.

Kessell proposed: Recommendation: Approval without comment.

Seconded by Cllr. Meacher. Unanimously agreed.

Planning Matters for information noted.

S/0156/08/F – Revised parking layout – The Black Bull.

S/0156/08/F – Extension including Restaurant Area at the Black Bull – permission granted.

S/0153/08/F – Unit 3, 37 High Street – permission granted for Change of Use from Shop (Class A1) to Dental Surgery (Class D1).

S/0101/08/A – SCDC consent to the display of Sales Hoarding at Home Farm on or before 30<sup>th</sup> September 2009.

#### 10. Finance-

Bank Statement balance at 31<sup>st</sup> March 2008.

Reserve account £56,467.02.

Current Account £ 500.00.

Social Centre Current Account was closed on 28<sup>th</sup> March 2008. The account total of £132.07 has been transferred into the Reserve Account.

Cllr. Yarrow proposed approval of Cheques. Seconded by Cllr. Close.

Unanimously agreed.

Staples Stationery	£ 28.49
CALC Affiliation Fee 2008/9	£ 584.41
ASL Copier Meterage Dec-March	£ 6.33
ASL Quarterly Service Charge	£ 51.94
Cambridge Water (Cemetery)	£ 12.75
M.Yarrow – Chairman Allowance	£ 300.00
SCDC Office Rates 2008/9	£ 354.80
Glen Lovell – Litter Collection February & March	£ 260.00
Allianz Insurance 2008/9	£1365.92
W.Rostgaard-Sellwood Salary	£ 344.91
W.Rostgaard-Sellwood Expenses	£ 60.62
Inland Revenue Tax/NI	£ 570.84
Glen Lovell - Repairs & Redecoration Works	£1555.00
P.Haywood Salary	£1178.16
P.Haywood Expenses	£ 184.09
Longstanton Village Institute – Hall Hire	£ 370.00

**For information** – breakdown of expenditure against budget for office works noted.

11. Longstanton Grasshoppers Cricket Club Application for Grants including copy of accounts circulated. The Sports Club budget (s19) for 2008/9 is £1500.
- a) Contribution for replacement net poles.
  - b) Contribution for new roller.
- Following discussion, Cllr.Yarrow proposed £400 contribution to the replacement net poles, nil contribution to the Roller. Seconded by Cllr. Grace. Majority agreed.
12. Consider approval of Negotiated Contract for the Children's Playground.  
Contractor : Brookfield Groundcare.  
Grass Cutting to 25mm and clearance as required estimated at 22 cuts per annum at £36.36 per cut.  
Spraying contact herbicide 100mm either side of fencing twice per annum at £50 per application.  
Cllr Tucker had received another quote for the work at £60 per cut.  
Following discussion, the Council unanimously agreed to award a one year contract to Brookfield Groundcare. To Commence April 08 to March 09).
13. Consider approval of Negotiated 2 years Contract for the Cutting of Vegetation to Parish Footpaths, Byways & Bridleways, based on last years specification. Contractor: Brookfield Groundcare. £1400 per annum.  
The Clerk stated that qualified contractors were either unable to tender due to existing work load or out of the area.  
Following discussion, the Council unanimously agreed to award a two year Contract to Brookfield Groundcare. To commence April 2008 to March 2010.
14. Cllr. Close proposed approval of the Bus Connections Bus Project 28 visits. Increase of 4% on last year. Total cost for 28 visits = £2502.92.  
Following discussion the Council unanimously agreed.
15. Consider approval of Negotiated Contract for the weekly Clearance of Litter Bins. Contractor: Glen Lovell (GDL Services). No change to last years quotation. £130.00 per month = £1560.00. Following discussion, Cllr. Yarrow stated that no complaints of the service had been received and proposed the contract be awarded to Glen Lovell. The Council unanimously agreed.
16. Donation request of £10.00 to provide refreshments at a resident's concert to be held at The Dale on 18<sup>th</sup> April 2008 was unanimously agreed. (s137)
17. Stakeholder Review(SCDC) – to agree questionnaire response.  
Email circulated.  
Following discussion the Council agreed the Clerk to complete the questionnaire and return to SCDC.
18. East of England Regional Assembly – Regional Spatial Strategy Single Issue Review: Planning for Gypsy and Traveller Accommodation in the East of England. The Government invites views of the Parish Council. The document is available on GO East's website: [www.goeast.gov.uk](http://www.goeast.gov.uk) Following discussion, the Council agreed that Cllr. Close would review the documents, liaise with

other council members and collate a response for consideration by the Parish Council at its meeting on 12<sup>th</sup> May 2008.

19. The Council discussed the email received from SCDC, the reinstatement of Street Lamp in St Michaels Lane and consider slight relocation of lamp. The Council agreed on the reinstatement of the lamp and its relocation providing there are no costs to the Parish. Clerk to write to SCDC.
20. Question for consideration from Cllr. Close.  
Should the Parish Council debate, in the Parish Action Plan context, what can be done to improve road surface and road drainage, poor sidewalk conditions, poor cycling provisions, poor lighting provisions at Woodside/St Michaels? Following discussion, Cllr. Grace proposed this matter be on the June agenda. Seconded by Cllr. Cartwright. Unanimously agreed.
21. To consider and comment on letter circulated from Sutton Parish Council to SCDC re: Northstowe Outline Planning Application 2007 (S/7006/07/0).  
Cllr. Tucker said that the Parish Council had agreed for him to attend the Meeting at Sutton Parish Council regarding traffic issues, as aggregate will be supplied to Northstowe from Mepal.  
Cllr. Tucker had informed the Sutton meeting that he could not make a decision to become part of the group they wanted to form and he had attended only to gather information to relay back to Longstanton Parish Council.

Following discussion, Cllr Grace proposed that the Clerk write to the Joint Planning Director – Planning & Sustainable Communities at SCDC, copy to Julie Ayre at SCDC and Sutton Parish Council to state – “A Representative from Longstanton Parish Council attended the meeting hosted by Sutton Parish Council. Whilst we may agree with many of the comments contained in the letter, Longstanton Parish Council did not endorse this letter prior to its issue.”

Seconded by Cllr. Tucker. Unanimously agreed.

22. Correspondence received and noted –
  - a) SCDC email Standards Committee seeks nominations to fill Parish Council Vacancy.
  - b) Audit Commission Appointment of External Auditor Moore Stephens.
  - c) Minutes of Local Liaison Committee 15<sup>th</sup> January 2008.
  - d) CCC – Countryside Access Team – Right of Way invitation.
  - e) Airspace Planning leaflet – Changes to Airspace
  - f) The Standards Board for England Newsletter March 2008.
  - g) Copy letter sent to SCDC by CCC Cllr.S. Johnstone re: Northstowe Planning Applications.
23. Matters for consideration at the next meeting. Item 18.

24. Meeting Dates –

- a) The Annual Parish Meeting will be held on Tuesday 22<sup>nd</sup> April 2008 7.30pm.
- b) The Parish Council will be holding a closed meeting on 23<sup>rd</sup> April at 7.30pm to review the Clerk’s employment contract.
- c) Provisional date - 28<sup>th</sup> April 2008 – 7.30pm at the Village Institute for the Oakington Immigration Centre Meeting. The Clerk will confirm the arrangements.

25. Close of Meeting at 9.40pm.

Signed.....Chairman .....2008