

**LONGSTANTON PARISH COUNCIL**  
**Minutes of the Ordinary Parish Council Meeting held on**  
**Monday 10<sup>th</sup> December 2007 at 7.30pm at the**  
**Village Institute, High Street, Longstanton.**

Public Forum

Prior to commencement of the meeting from 7.15pm to 7.30pm members of the public and press are invited to put questions to the Council relating to items listed on the agenda.

Present:

Cllr.M.Yarrow – Chairman	District Cllr. A.Riley
Cllr.B.Johnston – Vice Chairman	County Cllr. S.Johnstone
Cllr.D.Bull.	7 Members of the public.
Cllr. T.Tucker	P.Haywood - Clerk
Cllr. A.Kessell	

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1. Apologies received from Cllr.Close, Cllr. Grace & Cllr. Cartwright.
2. Declarations of Interests  
 Cllr. Yarrow declared prejudicial interest on items 9 travel expenses cheque and item 16.  
 Cllr. Johnston declared a personal interest on item 16. Following advice from the Clerk, Cllr. Johnston withdrew his declaration.
3. Minutes of the Parish Council Meeting 12<sup>th</sup> November 2007 were read.  
 Cllrs. Yarrow and Johnston approved the minutes. Minutes were signed by the Chairman.
4. Matters Arising from Minutes of 12<sup>th</sup> November 2007 – item 7e) Councillors visit to the Immigration Centre to be arranged next month. Cllr. Riley invited to attend. Date to be agreed.  
 Page 124 3) Cllr. Tucker stated that the handover of the recreation ground will be made on completion of the Home Farm Development.
5. Minutes of the Extra-Ordinary Parish Council Meeting 27<sup>th</sup> November 2007 were read. Cllr. Johnston proposed approval of the minutes. Seconded by Cllr.Tucker and agreed. (Cllr. Bull was not present at this meeting and did not vote). Minutes were signed by the Chairman.
6. Matters Arising from Minutes of 27<sup>th</sup> November 2007 – None.
7. Reports from Committees/Representatives/Trustees:
  - a) CCC – C.Cllr.Shona Johnstone  
 Planning application for Northstowe is due on 19<sup>th</sup> December.  
 Complaints received concerning parking on the High Street. Cllr. Johnstone asked if the Parish Council support parking restrictions and if so be prepared to make a financial contribution towards advertising costs.  
 Following discussion, the general consensus of the PC supported the restrictions and financial contribution.

Cllr. Yarrow said that residents have been asking for a pedestrian crossing on the High Street.

Cllr. Johnstone stated that the School have also asked for a crossing and that she would look into the matter, asking for a survey to be carried out. If a crossing is not forthcoming then flashing warning lights may be possible.

Cllr. Yarrow asked if Cllr. Johnstone would look into the damaged pathway and unfinished road work in Hatton's Park, adding that the Developers need to complete.

Cllr. Johnstone said that the Longstanton to Willingham bus service may be reinstated.

The main reason for Swavesey College School becoming a Trust is that they want to run the Northstowe School.

Delay installing the additional 40mph signs for the B1050 to Willingham have been caused by costs of £2000 being required. Following discussion the GBW will be putting up the signs for £500, this will be a priority for the new year.

Cllr. Johnstone extended best wishes to everyone for Christmas and the New Year.

b) SCDC - D.Cllr Alex Riley

No meeting at SCDC this month.

Application for Guided Busway Park & Ride proposals were thrown out. The reasons that 150 street lamps at a height of 10m could cause problems and the entrance to the GBW moved 25m opposite a local residents property. The County will have to reapply.

Previous information on Northstowe is incorrect, an application is not being put together on the 19<sup>th</sup>, the NS plans should be available from 19<sup>th</sup> December for the consultation process. Three years ago it was said that Northstowe would have its first houses up in 2006, the plan is for the first houses to be up at the end of 2009.

c) Police Matters - Cllr.A.Kessell

Two crimes reported this month, one lead theft and the other damage caused to property.

d) Sports & Social Club - Cllr.D.Bull

Trustee meeting to be called with the Committee of the LSSC for next Monday evening. Club rent details to be sent to the Clerk for quarterly invoicing by the Parish Council.

e) Immigration Centre - Cllr.F.Close. No report.

f) Parish Plan- Cllr. Close. No report.

g) Joint Parishes Group-Cllr.Grace. No report.

h) Minor Works - Cllr.M.Yarrow.  
Noticeboards have now been overhauled.

i) Tree Warden - Cllr.B.Johnston  
Recreation Ground hedge planting has been carried out, temporary fence to protect the planting to be installed.

j) Parish Paths- Cllr.Tucker  
Apologies sent from County Council for any disturbance caused by works being carried out in Long Lane area.  
Cllr. Tucker will be looking into concerns on path 3 and also temporary closure of Long Lane during the winter months in order that the ruts repair and re-growth may occur.

k) Burial Ground - Cllr.Johnston  
The chain and posts for the memorial garden will be obtained this month.

l) Home Farm Working Party -Cllr.Grace. No report.

m) Northstowe Working Party - Cllr. Grace. No report.

#### 8. Planning Matters -

S/2135/07/F 51 St Michaels – Extension was discussed.  
Cllr.Kessell proposed no recommendation and no comment.  
Seconded by Cllr. Johnston. Unanimously agreed.

Planning for information noted.

S/1774/07/F 1 Woodside – Fence and Gate- permission granted.

S/1869/07/F 78 High Street – Extension- permission granted.

APP/W0530/A/07 -20 Thatchers Wood proposed development of 4 bed house  
Appeal Decision – dismissed.

C/11/17/067/02

Tree Works – 27 Ladywalk –Remove Laburnum and reduce Field Maple.

Cllr. Johnston stated that there is a possible TPO on the Field Maple.

#### 9. Finance –

Bank Statement balance at 30<sup>th</sup> November 2007 –

Reserve Account £ 73,144.94

Current Account £ 500.00

Cllr. Tucker proposed cheques presented be approved and signed.

Seconded by Cllr. Johnston. Unanimously agreed.

CCC – Street Lighting 2007/8	£1404.04
SCDC Tree/Hedge pack	£ 62.50 (signed 12/11/07)
Signwork Ltd – signs as per quote 9/10/07	£ 707.94
Signwork Ltd - office door sign and damage repair	£ 164.50
Central Books (Guide to Planning for Parish Councils)	£ 21.50
GDL Services Litter collection – November	£ 130.00
GDL Services (additional litter clearance)	£ 20.00

Village Institute – Hall Hire Oct & Nov 2007	£ 712.00
M.Yarrow (Travel expenses)	£ 16.00
W.Rostgaard-Sellwood – pay/expenses Nov.	£ 275.86
P.Haywood pay/expenses Nov.	£1215.60
Inland Revenue – Tax & NI November	£ 449.40

10. £30 (s137) contribution for Christmas Sing-a-long in the Dale planned for 21<sup>st</sup> Dec. was discussed and agreed.
11. Clerk's Annual Leave Request – 24<sup>th</sup> Dec/27<sup>th</sup> Dec/28<sup>th</sup> Dec & 31<sup>st</sup> Dec. 4 days. Last working day 21<sup>st</sup> December 2007 returning 2<sup>nd</sup> January 2008 approved.
12. Councillors evening Surgery – Cllr. Yarrow  
Proposal to hold a Councillor Surgery in the Parish Office, one evening per month. Was discussed and agreed. The Clerk to send advert for publication on the Website and Longstanton Life. It was also agreed that a visitors register would be kept. Clerk to send dates to Councillors.
13. Cllr. Yarrow explained the proposal to expand the parish office into the rear room. Following discussion the PC supported the expansion. The costs of the expansion and possible rent increase were covered in the 2008/9 budget however the Trustees of the Village Institute were meeting on Monday 17<sup>th</sup> December to consider the proposal and agree any rent/charges. This matter to be considered at the next PC meeting in January.
14. Budget/Precept 2008/9  
Documents circulated to the Council and the public  
1) 2007/8 expenditure against Budget at 12<sup>th</sup> November 2007.  
2) Projected expenditure at 31<sup>st</sup> March 2007.  
3) Projected Budget 2008/9 – proposed Precept 2008/9.  
The PC went through the budget headings.  
Proposed that Litter Collection be increased to £1800 was agreed.  
Proposed that Village Projects be increased by £500, for the possible advertising contribution for the High Street parking restrictions discussed earlier, was agreed.  
Final approval of the Budget and Precept to be agreed at the next meeting in January.
15. Request from the Responsible Financial Officer for approval to pay basic salaries by standing order was discussed and approved. Letter of instruction to the Bank was signed by Cllrs. Yarrow and Kessell.
16. Longstanton Bowls Club letter re: £250 grant request for shed extension.  
Cllr. Yarrow left the room. Cllr. Johnston chaired the meeting.  
David Slights, Chairman of the Bowls Club briefed the PC on the reasons for the request. Following discussion Cllr. Bull proposed grant of £250 (s19) be given to the Club. Seconded by Cllr. Tucker. Unanimously agreed.  
  
Cllr. Yarrow returned to room and chaired the meeting.

17. Hattons Park – Cllr. Yarrow
- a) Residents petition concerning parking. Following discussion the PC agreed that it was aware it had no powers on parking restrictions. It was agreed the Clerk to return the petition and write to Hatton’s Residents stating “ The Parish Council has no objection to this application being made to the relevant authority” and advise they write to the Highways Dept.
  - b) Road Surface reported to CCC Cllr. Johnstone earlier.
  - c) Damaged pavement reported to CCC Cllr. Johnstone earlier.
18. Swavesey Village College on change of status to a Trust School was discussed. The PC agreed no comments.
19. To agree Parish Council support to Longstanton & District Heritage Society in their work creating archival records. Following a brief discussion the Parish Council unanimously agreed its support. Clerk to write to Mr Cowley.
20. Correspondence received and noted.
- a) SCDC notice for collection of the Northstowe Planning Applications.
  - b) GO-East – Notice of proposed changes.
  - c) GO-East Consultation on the assessment of the EEP under the European Habitats Directive and the Secretary of State’s further proposed changes.
  - d) SCDC – Northstowe Planning Application Strategy (emailed to PC)
  - e) SCDC – Northstowe Members Briefing – Topic: WASTE 2pm 11<sup>th</sup> December.
  - f) EACH – Letter of thanks for funds raised at the Village Feast Day.
  - g) Standards Committee Newsletter.
  - h) Andrew Lansley MP – copy letter re: A14 Ellington to Fen Ditton.
  - i) Cambridge Local Access Forum – Notice of Meetings.
  - j) LSSC – Smoking Shelter.
  - k) Village Institute closure over Christmas Holiday.
  - l) Mrs E.Kides – copy letter re: Park & Ride.
21. Date of the next Ordinary Parish Council Meeting- Monday 14<sup>th</sup> January 2008. Cllr. Yarrow stated that a meeting of the Village Institute Trustees had been called for 7.30pm on Monday 17<sup>th</sup> December, followed by a meeting of the Recreation Ground Trustees or may be before. Northstowe Public Forum and Consultation dates to be advised. Gravel Pit Charity Trustees will be holding a public meeting in February 2008 to consult on the proposals to sell the land to Gallaghers.
22. Matters for consideration at the next meeting. None.
23. Meeting closed at 9.30pm

Signed.....Date.....2008