

## **LONGSTANTON PARISH COUNCIL**

**Ordinary Parish Council Meeting held on  
Monday 14<sup>th</sup> January 2008 at 7.30pm at the  
Village Institute, High Street, Longstanton.**

### **Minutes**

Present:

Cllr.M.Yarrow

Cllr.B.Johnston

Cllr. T.Tucker

Cllr. N.Grace

Cllr. M.Cartwright

Cllr. A. Kessell

Cllr. L.Meacher

District Cllr. A.Riley

County Cllr. S.Johnstone

8 Members of the Public

P.Haywood - Clerk

---

Public Forum

Prior to commencement of the meeting from 7.15pm to 7.30pm members of the public and press were invited to put questions to the Council relating to items listed on the agenda.

1. Apologies received from Cllr. Close.
2. Declarations of Interests – Cllr. B. Johnston declared a personal interest in item 8 j).
3. Details of proposed co-optee, Mrs L.Meacher, were circulated.  
Cllr.Yarrow proposed co-option of Mrs Lindsey Meacher to the Parish Council.  
Seconded by Cllr. Grace and unanimously agreed.  
The Acceptance of Office was signed and witnessed by the Proper Officer.  
The Register of Interests was completed and signed, witnessed by the Deputy Monitoring Officer.  
Mrs Meacher joined Members of the Council at the table. The Chairman stated that Mrs Meacher could participate in the discussions but at this meeting only would not have a vote.
4. Minutes of the Parish Council Meeting 10<sup>th</sup> December 2007 were read.  
The Clerk apologised for the incorrect page number sequence of the minutes, page numbers should read from 129 to 133.  
Item 7 b) should read “Application for Park and Ride proposals were thrown out.”  
Cllr.Grace proposed approval of the minutes. Seconded by Cllr. Kessell.  
Unanimously agreed.
5. Matters Arising from Minutes of 10<sup>th</sup> December 2007 - None.
6. Reports from Committees/Representatives/Trustees:
  - a) CCC – C.Cllr.Shona Johnstone  
Follow up to last month that Hatton Park footway and kerbstones will be replaced during half term.  
Following the request for a school crossing a survey showed not sufficient numbers but we will look into warning flash lights.

The pedestrian crossing near to The Dale, the budget for this type of funding has now gone. Parking restrictions for the High Street – the budget is very small and priority has been allocated to disabled parking spaces.

The Parish Council could carry out the project, costs estimated at £2500 including signage, and must comply with parking policy.

Northstowe Trust is being set up and will be led by SCDC comprising of two CCC Members, hopefully other representatives from the area. It is early days as yet. The Trust is likely to manage open spaces, water courses, CHP Plant and some leisure activities.

No news to report on the reinstatement of the bus service to Willingham.

The GBW is approximately one month behind schedule, the project will catch up as daylight hours increase. Cllr. Johnstone will look into the request regarding photographing the GBW site and report back.

The B1050 repair works will not close the road but single lane will be in place. The vehicles laden with the GBW concrete blocks are travelling to the southern site.

The report that the Nuttalls road sweeper vehicle is using water from the water hydrant in Prentice Close will be looked into.

b) SCDC - D.Cllr Alex Riley

Northstowe Planning Application was lodged on the 19<sup>th</sup> December 2007.

On Monday 21<sup>st</sup> January 2008 - Northstowe Development (Oakington Airfield) Meeting will be held at SCDC.

District Cllr. Riley suggested that Gallaghers/EP be invited to the Village Consultation on 28<sup>th</sup> January.

CGI inspection at SCDC.

On Monday 21<sup>st</sup> January SCDC meeting to consider the sell off of Social Housing following consultation with tenants. 50% of SCDC revenue from social housing is paid to central government, with 75% of revenue from property sold to central government.

c) Northstowe Working Party - Cllr. Grace

Village Consultation on Northstowe is planned for Monday 28<sup>th</sup> January from 7pm. The idea is to receive feedback from the parish prior to the planning response deadline 31<sup>st</sup> March 2008. SCDC are holding meetings with Parish Councils on the 4<sup>th</sup> February and with the public on 9<sup>th</sup> February. In the meantime we are meeting regularly.

D.Cllr. Riley offered the Working Party his assistance.

Cllrs. Meacher and Tucker agreed to attend the Northstowe Development Meeting on Monday 21<sup>st</sup> January at SCDC.

d) Sports & Social Club - Cllr.D.Bull. No report received.

Cllr. Johnston had inspected the playground in the Recreation Ground and found that cats had access through the holes in the fencing and there was damage to the external floor tiles.

Cllr. Johnston proposed :

a) Stephen Wright quoted the replacement cost of the chain link fence at £240.00. from Playground Maintenance Budget.

b) Trees in the grounds require lopping. Stephen Wright quoted tree works cost of £120.00. from Tree Budget.

Seconded by Cllr. Tucker and unanimously agreed.

Repair to the gate post will be carried out.

Cllr. Yarrow reported that there was an attempted break-in at the Club, damage was caused to the conservatory windows.

e) Immigration Centre -Cllr.F.Close. No report received.

Cllr Yarrow reported that he and the Clerk would be meeting with the Centre Manager to discuss a Councillors visit to the Centre and to establish a regular reporting system.

f) Parish Plan- Cllr. Close

Connections Bus Project Report circulated, read and noted.

g) Joint Parishes Group- Cllr.Grace

The Parishes Group will be meeting shortly. The group is looking at the Northstowe Planning Application.

h) Minor Works - Cllr.M.Yarrow

Nothing to report.

i) Tree Warden - Cllr.B.Johnston

120 Trees have been planted in Wilsons Road, this has been a joint venture between the Parish Council, SCDC and CCC.

j) Parish Paths- Cllr.Tucker

Works to commence on foot path 3 the path will be closed up to 6 months.

New footbridge due at Fews Lane will give wheel chair access.

Pathways on Home Farm are to be formally integrated.

We could approach SCDC as fir trees dumped on path have been pushed back onto the verge.

Parish Path Grant Forms received. Copies of forms for 2007 and 2008 to be given to the Clerk.

k) Burial Ground - Cllr.Johnston

Memorial garden chain has been purchased and the posts are being made.

l) Home Farm Working Party - Cllr.Grace

Cllr. Tucker spoke to David Rush concerning the Village Green and Recreation Ground Extension. Invitation to meet with Jane Lampshire to see if anything can be done to bring the Recreation Ground Extension up to scratch, as currently land unable to be used.

m) Police Matters - Cllr.A.Kessell

Lead stolen from the roof of houses being built at Home Farm on Stevensons Road and Collingwood Drive. Burglary at a property in the High St. access was gained by smashing of the french doors at the rear of the premises. Car Tyres slashed in Thornhill Place and in St. Michaels a shed door was forced, nothing stolen.

7. Planning Matters -

a) S/2335/07/O – Mill View Farm, Station Road – Dwelling was discussed.  
Cllr. Yarrow proposed: No Recommendation and no comment.  
Seconded by Cllr. Tucker and majority agreed.

b) S2372/07/A – Erection of Flag Poles & Development Boards  
(Retrospective) Stevenson Road. Barratt Northampton was discussed.  
Cllr. Grace proposed No recommendation and no comment.  
Seconded by Cllr. Tucker and majority agreed.

c) S/2333/07/F – Oakington Barracks - Use of Land & Buildings as an  
immigration centre for a temporary period to June 2010. Home Office was  
discussed.

Cllr. Johnston proposed comments:

Noise pollution from the Reception Centre has increased during daylight  
hours, affecting neighbouring residents.

The inclusion of increased security appears as a justification that should  
not be considered in favour. The past assurances and increases in security  
have made no impact.

Recommendation: Refuse.

Seconded by Cllr. Grace. Vote Majority agreed 5 – 1.

Planning for information noted.

a) S/0793/07/F – Home Farm – Construction of 300m access road and 238m  
foul water sewer for phase 3b – permission granted.

b) S/2053/07/F – 37 High Street – change of use from retail office to hot  
food/takeaway – refused permission.

c) S/1839/07/RM – Home Farm – details of reserved matters for the siting,  
design and external appearance, means of access and landscaping for  
Business Park. Approved.

d) S/2086/07/LDC – 17 Badgers Holt – Certificate of lawful existing use or  
development.

e) S/1390/07/RM – phase 3b Home Farm – reserved matters for the layout,  
access, scale and appearance. Approved.

f) S/0548/07/RM – 2b Home Farm details of reserved matters for the layout,  
access, scale, appearance and landscape structure (only) approved.

8. Finance –

Bank Statement balances at 31<sup>st</sup> December 2007 noted.

Current Account £ 500.00

Reserve Account £69,558.77

Income received: LSSC Rent for period Sept – Dec 07 £750.00

Cllr. Yarrow proposed the cheques be approved and signed.

Seconded by Cllr. Grace and Majority agreed. Cllr Johnston did not vote.

Cheques signed by Cllr. Yarrow and Cllr. Kessell.

a) Signwork Ltd – Maintenance of Notice Boards	£ 129.25
b) ASL – Photocopier service charge	£ 51.94

c) Longstanton Bowls Club (LPC 10/12/07)	£ 250.00
d) Connections Bus Project Sept to Dec 07 inc.	£1288.65
e) P.Haywood salary/expenses December 07*	£1053.23
f) W.Rostgaard-Sellwood salary/exp December 07(5wks)*	£ 337.43
g) Inland Revenue Tax/NI Dec 07	£ 422.43
h) GDL Services (door bell Parish Office)	£ 30.00
i) GDL Services Litter collection December 07	£ 130.00
j) B.Johnston (White chain for cemetery) reimbursement.	£ 36.60
k) S.F.Wright (Recreation Ground planting) Tree fund	£ 258.50
BT Internet invoice was omitted from the cheques paid list in December 2007.	£ 112.72

\* Part payment by Standing Orders as agreed on 12/12/07.

At 8.30pm Cllr. Yarrow adjourned the meeting for a short break.  
The meeting reconvened at 8.40pm.

9. The Parish Council Annual Precept 2008/9 and the 2008/9 Parish Budget, brought forward from LPC Meeting 12/12/07 was discussed.  
Cllr. Grace proposed that £30,000 be earmarked in the Budget, from reserves, for Legal and Professional fees relating to Northstowe only.  
Seconded by Cllr. Tucker. Majority agreed. Cllr. Yarrow requested his vote against be recorded.  
Cllr. Yarrow proposed approval of the 2008/9 Budget. Seconded by Cllr. Tucker and unanimously agreed.  
Cllr. Yarrow proposed approval of the 2008/9 Precept at £64073. Seconded by Cllr. Grace and unanimously agreed.

The Council did not comment on Appendix A (Consultation).

10. Request for payment of £35.25 (s137) incurred for erection and lighting of the Crib was discussed. Cllr Cartwright proposed approval. Seconded by Cllr. Tucker. Unanimously approved.
11. Councillors Surgery draft dates were unanimously agreed.
12. Office Options – a) Alternative office available in Longstanton.  
b) Current office - extension and agree rental terms.  
Floor plans and option notes were circulated. Cllr. Yarrow suggested that Councillors view the premises over the coming weeks and this item be considered at the next PC meeting. Unanimously agreed. The Clerk to report on the rates.
13. Cllr. Grace proposed adoption of the draft policy Freedom of Information Act 2000 – Publication Scheme. Seconded by Cllr. Cartwright. Unanimously agreed.
- 14 Cllr. Grace proposed adoption of the draft Health & Safety Policy (H&S Act 1974). Seconded by Cllr. Johnston. Unanimously agreed.
15. Cllr. Grace proposed adoption of the draft Equal Opportunities Policy. Seconded by Cllr. Kessell. Unanimously agreed.

16. The draft Application form for Parish Council Grant was unanimously approved.
17. Draft calendar of Ordinary Parish Council Meetings and the Annual Parish Meeting for 2008/9 was approved.
18. Cllr. Johnston proposed the Feast Day Working Party have a maximum of 10 (ten)members.  
 Cllr. Johnston (Chair), Erica McAvoy, Hazel Minett and Charlotte Mills.  
 Details of additional members to be confirmed.  
 The Working Party will organise the Village Feast Day event and commit expenditure within budget of £2000. The Clerk to assist with the financial administration as required by the Working Party.  
 Following a brief discussion the proposal was seconded by Cllr. Cartwright.  
 Unanimously agreed.
19. Correspondence received and noted.
- a) Moore Stephens – notice that the audit opinion for 2007 has not been issued.
  - a) Andrew Lansley MP re: A14 Ellington to Fen Ditton improvements.
  - b) Home Office re: Planning Application for Oakington Reception Centre.
  - c) SCDC – District Council Improvement Plan, report available on SCDC Website.
  - d) NHS re: Preliminary consent Application for inclusion on the pharmaceutical list within Longstanton.
  - e) CCC – Invitation to a meeting on Tackling Congestion (30/1/08 at 6.30pm)
20. Matters for consideration at the next meeting. None received.
21. Next Ordinary Parish Council Meeting 11<sup>th</sup> February 2008.  
 Parish Council – Northstowe Consultation will be held on 28<sup>th</sup> January 2008 at the Village Institute from 7.30pm. Cllr. Kessell stated he would be unable to attend.
22. The meeting closed at 9.45pm.

Signed.....Date.....