

LONGSTANTON PARISH COUNCIL

You are summoned to attend the next Ordinary Parish Council Meeting to be held on Monday 8th October 2007 at 7.30pm at the Village Institute, High Street, Longstanton.

Prior to commencement of the meeting from 7.15pm to 7.30pm members of the public and press are invited to put questions to the Council relating to items listed on the agenda.

AGENDA

1. Apologies for absence.
2. Declarations of Interests.
Revised Code of Conduct – Guide for Members issued to all Councillors.
3. Minutes of the Parish Council meeting of 10th September 2007.
4. Matters Arising from the Minutes of 10th September 2007.
5. Reports from Committees/Representatives/Trustees:
 - a) CCC – County Cllr. Shona Johnstone
 - b) SCDC - District Cllr. Alex Riley
 - c) Police Matters - Cllr. A. Kessell
 - d) Tree Warden - Cllr. Johnston
 - e) Minor Works - Cllr. Yarrow
 - f) Immigration Centre- Cllr. Close
 - g) Parish Paths- Cllr. Tucker
 - h) Sports & Social Club- Cllr. Bull
 - i) Parish Plan- Cllr. Close
Connections Bus Project Report.
 - j) Burial Ground- Cllr. Johnston
 - k) Guided Bus Way - Cllr. Close.
 - l) Joint Parishes Group - Cllr. Grace
 - m) Northstowe Working Party- Cllr. Grace
6. Developers Working Group – Cllr. Johnston
Proposal that a representative of the Working Group meet with Ian Rush to obtain information relating to the Recreation Ground Extension.
7. Planning – Cllr. Grace/ Cllr. Kessell
S/1390/07/RM – Erection of 159 Dwellings Phase 3B Home Farm
S/1774/07/F – Fence & Gate – 1 Woodside
S/1651/07/F – Rising of roof and installation of dormer windows to form living accommodation – 10 Thatchers Wood.

Planning for information –
S/1479/07/F – Erection of Trellis at Hollywell House, Rampton Drift – permission granted.
8. Peter Duthie – Northstowe Rights of Way Project Manager
Briefing update on the project plans and tree planting.

9. Finance –

Bank Statements balance at 31st September 2007 –
Reserve account statement not received at time of posting.
Current account not received at time of posting.

For information -

Income - 14/09/07 Precept 2nd payment £32950.00
Village Feast Day Income & Expenditure report.

Cheques presented for approval and signature-	
Glen Lovell (GDL) Litter collection September	£ 130.00
CALC – Archive workshop training (Clerk)	£ 35.00
CALC – Code of Conduct workshop (Clerk)	£ 20.00
CALC – Code of Conduct advert	£ 24.00
Wybone Ltd – 2 x litter bins & fixings	£ 157.59
W.Sellwood – Salary & expenses September	£ 265.86
P.Haywood – Salary & expenses September	£1112.46
BT – Internet account 6 months	£ 294.51
Inland Revenue – Tax & NI September	£ 431.51
Village Institute – Hall Hire / Rent August	£ 354.00
Allianz Insurance plc – Council additional premium	£ 44.42
Staples Delivery Ltd – stationery	£ 60.49
Connections Bus Project – Visits April – August 2007	£1303.01
Lee Theobald – Website Build & Design	£ 400.00
E.Anglia Children’s Hospice (Feast Day)	£ 37.00
W.Sellwood (funds raised for VI at Feast Day)	£ 102.91
The Dale Social Fund (Feast Day)	£ 197.20
L.Haywood - Fuel for generators (Feast Day)	£ 14.98
The British Heart Foundation (Feast Day)	£ 5.00
RSPCA (Feast Day)	£ 5.00
Mad Hatters Pre-School (£65.25 x 23 weeks) s19	£1500.75

10. Parish Council – Sole Managing Trustee of the Village Institute -
Review of Accounts for year end 2006/7.

11. Audit Returns –

a) to approve, complete and sign the Annual Audit Return for year
ending: 31st March 2005 and
31st March 2006

b) to review and approve the Assets Register and approve, complete and sign
the Annual Audit Return for year ending 31st March 2007.

12. Remembrance Day - purchase of wreath (s137)

13. Christmas carols around the tree – request for finance from village event fund.

14. Additional Signage to Immigration Centre – Letter from English Partnerships
requesting Council agreement to ask their managing agent to discuss signage
with the Home Office.

15. WSP Environmental Ltd are undertaking an Environmental Impact Assessment (EIA) for the development of Northstowe, the EIA will be used as an Environmental Statement which will support the outline planning application for the development and various detailed plans for the infrastructure.
WSP invite comments, opinions and information by 7th November 2007.
16. David Wilson Homes Letter dated 4th September 2007 re: Phase 2 & 3B Home Farm (from PCM 10/09/07) Community Facilities, further details and outline of costs requested.
17. Correspondence received –
 - a) CCC letter and leaflets– Cambridgeshire Scrutiny Committees – public involvement.
 - b) Voluntary Services Newsletter.
 - c) Andrew Lansley MP – copy letter re: East of England Plan,
copy letter re: Lorry Parking Alconbury.
Copy letter re: Housing Revenue Account
 - d) Over Day Centre letter of thanks.
 - e) BT confirmation of instruction for Direct Debit.
 - f) Guided Busway Newsletter September 2007
 - g) SCDC – LDF Site Specific Policies DPD Responses to written Representations.
 - h) Mrs E.Kides – copy letter and attachments re:Park & Ride Site Longstanton.
SCDC – Bulletin of meetings and events to 12th October 2007.
 - j) David Rush – email response to PC letter re: Anglian Water.
 - k) SCDC – Northstowe Member Briefing 9th October 2007.
 - l) Gill Ashby – copy letter sent to Gareth Jones re: Objections to Guided Busway entrance plans.
 - m)DEFRA – booklet ‘ Ways to tackle climate change’.
 - n) SCDC – email copy letter re: Provision of Travellers sites within Northstowe.
 - o) East of England Regional Assembly – response to representation(s) on Planning for Gypsy & Traveller Accommodation in the East of England.
 - p) Oakington Immigration Reception Centre Annual Report Jan-Dec 2006.
18. Agree November date for 2008/9 Budget & Precept meeting.
19. Matters for consideration at the next Parish Council meeting.
20. Close of Meeting.

Pauline Haywood
Parish Clerk
3rd October 2007.

